**Appendix A: Functional Specifications Scoring Sheets**

**Instructions:** In the **Vendor Response** column, place an X in the column to indicate whether or not the requested functionality is available in the software application in your current release to all customers.

In the **Comment** column, type **Yes** or **No** to indicate whether you have additional comments regarding this specification in the Functionality Vendor Comments section of the RFP.

| **Number** | **Specification** | **Vendor Response** | | | **Comment?** |
| --- | --- | --- | --- | --- | --- |
| **Yes** | | **No** |
| ***A. Go/No Go Criteria*** | | | | | |
| **A.1.** | Go/No Go Criteria | |  |  |  |
| ***B. Provider Network Management Functions*** | | | | | |
| **B.1.** | Contracted Provider & Organization Demographics | |  |  |  |
| **B.2.** | Preferred Network Provider Support | |  |  |  |
| **B.3.** | “Tickler” Functions | |  |  |  |
| **B.4.** | Fee Screens | |  |  |  |
| **B.5.** | Correspondence & Sanction Tracking & Notification | |  |  |  |
| **B.6.** | Provider Suspension Capabilities | |  |  |  |
| **B.7.** | Performance Measurement | |  |  |  |
| **B.8.** | Provider Profiling Capabilities | |  |  |  |
| **B.9.** | Link to Grievance & Appeals Data | |  |  |  |
| ***C. Link to Grievance & Appeals Data*** | | | | | |
| **C.1.** | Basic Demographic Data | |  |  |  |
| **C.2.** | Alias & Previous Name Support | |  |  |  |
| **C.3.** | Consumer Photo | |  |  |  |
| **C.4.** | Eligibility Information | |  |  |  |
| **C.5.** | Selective Mass Client Transfer Functionality | |  |  |  |
| **C.6.** | Link/Upload Of State Medicaid Eligibility Data | |  |  |  |
| **C.7.** | Grievance & Appeal Tracking | |  |  |  |
| **C.8.** | Income Eligibility Screening | |  |  |  |
| **C.9.** | Admission, Transfers, & Discharge Information | |  |  |  |
| **C.10.** | Scanning Capabilities For Other Record Documents | |  |  |  |
| **C.11.** | Discharge Planning & Referral Tracking | |  |  |  |
| **C.12.** | DSM & ICD Diagnoses | |  |  |  |
| **C.13.** | Satisfaction & Outcomes Tracking & Analysis | |  |  |  |
| **C.14.** | “Consumer at a Glance” Functionality | |  |  |  |
| **C.15.** | Consumer Electronic Signature | |  |  |  |
| **C.16.** | Staff Electronic Health Record Signature Standard Compliance | |  |  |  |
| **C.17.** | Support For Multiple Signature Requirements | |  |  |  |
| **C.18.** | Family & Relationship Tracking | |  |  |  |
| ***D. Care Access Functions*** | | | | | |
| **D.1.** | Referral Tracking | |  |  |  |
| **D.2.** | Referral & Screening Notes | |  |  |  |
| **D.3.** | Random Provider Selection & Referral | |  |  |  |
| **D.4.** | Electronic Provider Referral and Service Authorization Communication | |  |  |  |
| **D.5.** | Custom Screening & Assessment Tools | |  |  |  |
| **D.6.** | Service Authorization | |  |  |  |
| **D.7.** | Link To Member Services, Service Authorization, Claims, & Case Management Data | |  |  |  |
| ***E. Care Management & Utilization Review Functions*** | | | | | |
| **E.1.** | Continuing Care Authorizations | |  |  |  |
| **E.2.** | High-Risk, High-Utilizer Tracking | |  |  |  |
| **E.3.** | Detailed Consumer Care Plans | |  |  |  |
| **E.4.** | Key Clinical and Care Provider Data | |  |  |  |
| **E.5.** | Alerts Or “Tickler” Capabilities | |  |  |  |
| **E.6.** | Quality Management Reports | |  |  |  |
| **E.7.** | Consumer Medication Monitoring | |  |  |  |
| **E.8.** | Critical Incident & Other Required Reporting | |  |  |  |
| **E.9.** | Clinical Decision & Evidence-Based Practice (EBP) Support | |  |  |  |
| ***F. Finance & Accounting Related Functions*** | | | | | |
| **F.1.** | Electronic Claims Submission | |  |  |  |
| **F.2.** | HIPAA Financial Transaction Compliance | |  |  |  |
| **F.3.** | Direct Provider Entry Claims Submission | |  |  |  |
| **F.4.** | Claims Adjudication Edits | |  |  |  |
| **F.5.** | User Defined Claim Edits | |  |  |  |
| **F.6.** | Coordination Of Benefit (COB) Capabilities | |  |  |  |
| **F.7.** | Coinsurance, Deductible Calculation, & Accumulation Capabilities | |  |  |  |
| **F.8.** | User-Defined Procedure Claims Processing Logic | |  |  |  |
| **F.9.** | Paper Explanation Of Benefits | |  |  |  |
| **F.10.** | Incurred But Not Reported (IBNR) Logic | |  |  |  |
| **F.11.** | Capitation Fund Tracking | |  |  |  |
| **F.12.** | Global Client Transfer Functionality | |  |  |  |
| ***G. Other System Functionality*** | | | | | |
| **G.1.** | Security & User Access Controls | |  |  |  |
| **G.2.** | Internal Staff Alert & Messaging System | |  |  |  |
| **G.3.** | Google Maps Integration | |  |  |  |
| **G.4.** | Mail-Merge Support | |  |  |  |