

Pre-Admission Screening (PAS)

What is a Pre-Admission Screening (PAS) and who needs one?

Pre-Admission Screening (PAS) is the state-mandated screening for mental illness, intellectual disability, mental retardation, developmental disability, and "related conditions." It is part of the Ohio Administrative Code and can be found in 5160-3-15.1 at <http://codes.ohio.gov/oac>. Everyone seeking admission to an Ohio Nursing Facility (NF) certified by Medicaid, regardless of payment source, is subject to PAS unless they meet the requirements for a [Hospital Exemption](#). PAS law is based on the federally mandated Social Security Act nursing home reform of 1987. The intent of PAS is to insure individuals with mental illness, mental retardation, developmental disability, and "related conditions" are appropriate for a NF stay.

How is the effective date of the Pre-Admission Screening (PAS) determined?

A Pre-Admission Screening (PAS) effective date depends on when the request is complete and whether an individual requires a Further Review:

For an individual who does not require a Further Review: the PAS effective date is the day the submitter uses HENS to complete a PAS determination or sends a "complete" and "accurate" PASRR screen and all needed supporting documentation to the PASSPORT Administrative Agency (such as Council on Aging). Remember that it is up to the PAA to decide if the request (a) was actually sent to the PAA, (b) is "complete" and "accurate" and, (c) if all necessary supporting documentation was received.

For an individual requiring a Further Review: the PAS effective date is the date of the "determination" by Ohio Mental Health and Addiction Services and/or Ohio Department of Developmental Disabilities. If the individual needed a Further Review through both OMHAS and DODD, the PAS is effective the date the second state authority made its determination.

When can a Pre-Admission Screening be "back dated?"

Under the revision of Pre-Admission Screening (PAS) rules beginning 12/01/2009, a PAS authorization can be back dated to the date the submitter sent a complete and accurate request to the PASSPORT Administrative Agency for individuals who do not require a Further Review for indications of "Serious Mental Illness" or mental retardation, a developmental disability, or a "related condition." Remember that Council on Aging ultimately has the right to decide (a) if the request was actually sent or not, (b) what date and time the request was sent, (c) if the request is "complete", (d) if the request is "accurate", (e) if the individual requires Further Review or not.

When does a Pre-Admission Screening expire?

- A Pre-Admission Screening (PAS) is good for one nursing facility admission and must be used within 180 days of determination. If an individual does not enter the NF within this timeframe, a new PAS is needed.

- If an individual's PAS was approved through OMHAS and/or DODD for a respite stay, the individual must enter the NF within 60 days of the determination.
- If an individual's PAS was approved through OMHAS and/or DODD for an emergency stay, the individual must enter the NF within 24 hours of the determination.
- If an individual's mental health status has changed since the PAS determination, a new PAS is needed.

Are old Pre-Admission Screenings still valid?

- A Pre-Admission Screening (PAS) is used for one nursing facility admission, and follows the individual if they transfer to a different NF. If an individual returns to the community (other than just out on leave from a nursing facility), they need a new PAS with a Review Results letter to be re-admitted to a NF. If they use up their bed hold days while in the community, they would need a new PAS to be re-admitted to a NF.
- In general, a PAS with a Review Results letter remains valid as long as an individual does not return to the community or does not have a "significant change in condition" related to "Serious Mental Illness" or mental retardation, a developmental disability, or a "related condition."
- An individual who was admitted to a NF prior to 1993 may have something on their chart called the "MI/MR." This is the former version of the PAS determination. It is still valid as long as the individual has not returned to the community or had a "significant change in condition" since the date of the MI/MR.

Is it true that the "short PAS" is only a myth?

Yes. Some individuals incorrectly refer to the Hospital Exemption from Pre-admission Screening Notification/ JFS 07000 form ([7000](#)) as the "short PAS" or the "short PAS form." Keep in mind that this form is not just a different version of the form called the Pre-admission Screening/ Resident Review (PAS/RR) Identification Screen JFS 03622 ([3622](#)) that is used to request a Pre-Admission Screening or a Resident Review. The 7000 is a temporary exemption from the Pre-Admission Screening (PAS) process; it is not a PAS determination. This exemption is not considered a short PAS. Individuals must undergo either the PAS process or have a Hospital Exemption.

What should a NF do if there was no Pre-Admission screening?

1. Make sure the individual was not a transfer from another Ohio NF.
2. Make sure the individual did not go from another Ohio NF to the hospital before coming to the current NF placement.
3. Make sure the individual was not admitted with a valid hospital exemption from the PAS process.
4. Request the PAS as soon as possible. Use the HENS 2.0 to submit for a PAS or fax the following documents to Council on Aging at 513-345-8618. We will issue a PAS Review Results letter:

- PAS/RR Identification Screen ([3622](#)); use a code #1 or #2 in section B
- History and Physical signed by a MD or Doctor of Osteopathy, dated within the last 180 days
- A note explaining the individual's admission date, where the individual was admitted from (if they were admitted from a hospital where they were prior to the hospital stay) along with your name, phone number and fax number