

**ANNUAL VEHICLE INSPECTION**

<b>VEHICLE ID</b>	
<b>ODOMETER READING</b>	
<b>INSPECTION DATE</b>	
<b>CERTIFIED MECHANIC</b>	(NAME of ASE-certified mechanic)
	(COMPANY NAME: e.g., Buckeye Auto Repair Shop)
	(ADDRESS)
	(SIGNATURE)

<b>GENERAL EMERGENCY EQUIPMENT</b>	Yes	No
Horn operates properly?		
3 red reflectors stored in vehicle?		
5-lb. ABC fire extinguisher secured in vehicle?		

<b>BRAKES</b>	Yes	No
Emergency brake properly mounted, properly lubricated, properly operating, and not dangerously worn?		
Brake lines free of crimps, rust, breaks in integrity, and not in contact with inappropriate vehicle components (e.g., an exhaust pipe)?		
If using vacuum-assisted brakes, wheel cylinder, master cylinder, hydrovac, and hose connections are free of fluid leaks?		
If using air brakes, reservoirs, chambers, valves, connections, and lines are free of air leaks?		
Brake pads meet vehicle manufacturer's specifications during inspection?		
All moisture ejection valves are free of leaks and in proper working order?		

<b>EMERGENCY DOOR (for bus-type vehicles)</b>	Yes	No
Opens to maximum width without catching or binding?		
Free of obstructions?		
Free of padlocks or other security devices while vehicle is in motion?		
Each handle permanently installed?		
Operating instructions permanently affixed to inside of door?		
Safety buzzer sounds when door opens?		
Safety buzzer placed in driver's area?		

<b>HEATER and DEFROSTER</b>	Yes	No
Heater, defroster, and AC operate properly?		
Each hose in good state (e.g., no cracks/leaks)?		

<b>BODY</b>	Yes	No
Free of any broken part that could cause injury?		
Each window free of chips or cracks and securely mounted without exposed edges?		
No Plexiglas in place of safety glass?		

<b>CHASSIS</b>	Yes	No
The steering gear assembly, power steering unit, brackets, and mounting bolts securely fastened?		
Steering column moves less than ½ an inch when pulled upwards?		
Power steering operates properly and has correct fluid levels and belt tensions?		
Tie rod ends function properly?		
Each tire has full range-of-motion without rubbing chassis or body?		
Each tire has at least 1/16 <sup>th</sup> of an inch of tread?		
Steering axle free of retreaded tires?		
Each tire free of irregular wear, a cut, or a bruise?		
Each tire balanced?		
Each wheel aligned?		
Each lug nut present and properly tightened?		
Each shock/spring properly mounted and intact?		
Gas tank free of rust, damage, or a leak?		
Gas tank securely mounted?		
Exhaust system operates properly?		
Exhaust sections properly welded/clamped?		
Exhaust manifold free of cracks or missing bolts?		

<b>VISIBILITY</b>	Yes	No
Wipers and washer operate properly?		
Wiper blades in driver's field-of-vision clean?		
Wiper blades in working order?		
Rear-view mirror properly secured and properly placed?		
Each side-view mirror properly secured and properly placed?		
Convex blind-spot mirror installed?		
Each mirror reflects a clean image without cloudiness, a crack, or another obstacle?		
Each light operates properly?		

<b>INTERIOR</b>	Yes	No
Each seat securely fastened to floor?		
Seating area free of broken tubing, protruding metal, or debris?		
Floor made of metal?		
Floor intact and free of holes?		