

**PASSPORT & ASSISTED LIVING
BILLING AND PAYMENT SCHEDULE
JULY 2018 - JUNE 2019**

MONTH OF SERVICE	BILLING DUE DATE	PAYMENT FOR ON-TIME BILLING	LATE PAYMENT	NO BILLING ACCEPTED AFTER
July-2018	08/10/2018	08/31/2018	09/14/2018	07/31/2019
August-2018	09/10/2018	09/28/2018	10/12/2018	08/30/2019
September-2018	10/10/2018	10/31/2018	11/09/2018	09/30/2019
October-2018	11/09/2018	11/30/2018	12/14/2018	10/31/2019
November-2018	12/10/2018	12/31/2018	01/11/2019	11/29/2019
December-2018	01/10/2019	01/31/2019	02/08/2019	12/31/2019
January-2019	02/11/2019	02/28/2019	03/08/2019	01/31/2020
February-2019	03/11/2019	03/29/2019	04/12/2019	02/28/2020
March-2019	04/10/2019	04/30/2019	05/10/2019	03/31/2020
April-2019	05/10/2019	05/31/2019	06/14/2019	04/30/2020
May-2019	06/10/2019	06/28/2019	07/12/2019	05/29/2020
June-2019	07/10/2019	07/31/2019	08/09/2019	06/30/2020

NOTES:

- 1)** All invoices are due by 5:00 p.m. on the 10th of the month following the month of service. ***Exception-If the 10th falls on Saturday invoices are due Friday the 9th. If the 10th falls on Sunday invoices are due Monday the 11th by 5:00 p.m.**
- 2)** All on-time invoices (received between 26th and the 10th of the following month) are paid on the last business day of the month.
- 3)** Late invoices (received between the 11th and 25th) will be paid on the 2nd Friday of the following month.
- 4)** Effective January 1, 2017 billing must be received within 365 days (Please review No Billing Accepted After column above for final due dates)