Out-of-State Processes

Out-of-state hospital to Ohio Nursing Facility
An Ohio Pre-Admission Screening (PAS) is needed. A PAS from another state cannot be used for an admission to an Ohio Nursing Facility.

- Only individuals who 1) normally reside in Ohio, 2) are admitted to an out-of-state hospital, 3) want to go to an Ohio NF, 4) have a valid 7000 form, are exempt from a PAS, and 5) get prior permission from the PAA. For example, if an Ohio resident injures themselves on a ski vacation in Colorado and wants to be admitted to an Ohio NF, the Colorado hospital could either complete an Ohio PAS or a 7000 form.
- Either the Ohio NF uses HENS to request a PAS or the out-of-state hospital completes a PASRR screen.
- The out-of-state hospital faxes Council on Aging the PAS/RR Identification Screen (3622), a history and physical from the hospital stay, and contact information for the hospital discharge planner
- If the individual requires Further Review for Serious Mental Illness and/or mental retardation, intellectual disability, developmental disability or a "related condition," the individual must have an evaluation by the other state’s PASRR evaluator. A copy of this evaluation needs to be faxed to Council on Aging. Council on Aging will forward this evaluation to ASCEND and/or DODD.
- The NF needs to obtain a Review Results letter from Council on Aging or HENS before they admit the individual.
- If an individual is admitted from out-of-state without a Review Results letter, a NF’s Medicaid reimbursement may be jeopardized. Due to Ohio law, a Medicaid LOC cannot be authorized for a date prior to the PAS Review Results.
- The out-of-state hospital may request a LOC if the individual’s payment source is to be Ohio Medicaid beginning on their date of admission to the Ohio NF and the individual is listed as “active” or “pending” in Ohio Benefits.

Out-of-state community to Ohio Nursing Facility
This individual needs an Ohio Pre-Admission Screening (PAS) authorization processed by Council on Aging or HENS with a Review Results letter.

- It is not sufficient just to fill out a PASRR screen: it must be processed by Council on Aging or in HENS
- A 7000 is not valid for this situation.
- The Ohio NF needs to request an Ohio PAS authorization. The NF should use HENS to get the PAS.

How to request a PAS from Council on Aging, if necessary:
1. Complete the Cover Letter for non-Medicaid and Out-of-State NF Admissions
2. Complete the PAS/RR Identification Screen (3622)
3. Obtain a History and Physical that includes diagnoses. These documents must be signed and dated by the physician within 180 days.
4. If the individual needs a Further Review for Serious Mental Illness and/or mental retardation, intellectual disability, developmental disability, or "related condition," the individual must have an evaluation by their home state’s local mental health and/or MR/DD evaluator. Council on Aging will forward this evaluation to ASCEND and/or DODD.
5. Fax the Cover Letter, PASRR Screen, History and Physical, and local evaluation if applicable to 513-345-8618.
6. The individual may be admitted once the NF receives the Review Results letter from Council on Aging.

Out-of-state nursing facility to Ohio Nursing Facility
This individual needs an Ohio Pre-Admission Screening (PAS) authorization processed by Council on Aging or HENS with a Review Results letter.

- It is not sufficient just to fill out a PASRR screen: it must be processed by Council on Aging or in HENS
- A 7000 is not valid for this situation.
- The Ohio NF needs to request an Ohio PAS authorization.
- The NF should use HENS to get the PAS.

How to request a PAS from Council on Aging, if necessary:

1. Complete the Cover Letter for non-Medicaid and Out-of-State NF Admissions; include contact information about the staff at the out-of-state nursing facility
2. Complete the PAS/RR Identification Screen (3622)
3. Obtain a History and Physical that includes diagnoses. These documents must be signed and dated by the physician within 180 days.
4. If the individual needs a Further Review for Serious Mental Illness and/or mental retardation, intellectual disability, developmental disability, or "related condition," the individual must have an evaluation by their home state’s local mental health and/or MR/DD evaluator. Council on Aging will forward this evaluation to ASCEND and/or DODD.
5. Fax the Cover Letter, PASRR Screen, History and Physical, and local evaluation if applicable to 513-345-8618.
6. The individual may be admitted once the NF receives the Review Results letter from Council on Aging.