**Date: April 24, 2019**

**Addendum Number: Three**

**RFP Number: 002-19**
**RFP Title: Title III of the Older Americans Act, NSIP, Senior Community State Subsidy, and Alzheimer's Respite**

**The purpose of this addendum is to provide general information. This addendum shall be considered incorporated into the RFP and it requirements as binding as the RFP itself.**

1. Attachment Fourteen (14) – Title III Alzheimer's Education (Core) has been amended & updated to remove the 15 minute billing increments form the unit of service definitions.

2. Evaluation criteria for FCSP Personal Care Service – Clermont County only have been attached to this Addendum.

| Evaluation: FCSP Personal Care – Clermont County Only | | |
|---|---|---|
| This level of the evaluation will be evaluated using the categories, as shown below. | | |
| **Number** | **Category** | **Max Points** |
| 1. Service Delivery | Describe your agency's:<br><br>1. Previous history and experience in delivering Personal Care services.  If none, describe the strategy on preparing your agency and staff to deliver the service.<br><br>2. Incident reporting procedures.<br><br>3. Record keeping processes to ensure compliance with documentation and billing requirements. | ***40 points*** |
| 2. Activity Plans and Supervisory Visits | Describe how your agency completes:<br><br>1. Activity Plans<br><br>2. Supervisory Visits | |
| 3. Staffing and Clinical Supervision | Describe your agency's:<br><br>1. Staffing levels and aide qualifications/training<br><br>2. RN oversight<br><br>3. Orientation and continuing education | |
| 4. Consumer Contributions | Describe your agency's:<br>1. Administration of consumer cost-sharing requirements and sliding fee schedule. Proposal should include a copy of your cost sharing policy.<br>2. Methods for safeguarding donations and ensuring contributions are used to expand the personal care service program. | |
| *Range of points for service program response* | | **0-40** |