

(A) Purpose

To provide education, counseling, and support to families and caregivers of clients with Alzheimer’s disease and related dementias. To help clients remain at home longer.

(B) Unit of Service

A unit of service is one hour (billable in 15 minute increments) of direct service on behalf of the consumer which may include in-home/in-person service, group meetings or telephone calls for 8 minutes or more. The education may be provided through a support group, educational meeting in the community, or 1:1 consultation in the home or office setting. Telephone calls lasting less than 8 minutes are not billable. The unit rate must include administration, travel and documentation costs.

(C) Provider Requirements

- (1) The agency must have a demonstrated expertise in Alzheimer’s disease/other dementias and caregiver education.
- (2) For counseling services, the Provider must be an agency, partnership or group practice utilizing Licensed Professional Counselors (LPC), Licensed Professional Clinical Counselors (LPCC), Licensed Independent Social Workers (LISW), Licensed Social Workers (LSW) or Registered Nurses (RN).

(D) Documentation Requirements for Community Educational and Support Groups:

- (1) The agency will maintain sign in sheets for all Caregiver Training and Support Groups with an agenda containing the following:
 - (i) Focus of that group
 - (ii) Date
 - (iii) Start and end time
 - (iv) Facilitator name
 - (v) Name of participants

(E) Documentation Requirements for Education Sessions:

The agency will maintain documentation of all education sessions conducted that includes the following information:

- (1) Mode by which the session was conducted (i.e., telephone, mail/e-mail, home-visit, office-visit, walk-in, etc.)
- (2) Date of education session
- (3) Name of staff person providing the education
- (4) Name of current consumer, caregiver, family of older adult or public inquirer
- (5) Outcome of the session

(F) Continuing Education

Training requirements are satisfied by the social worker/counselor meeting the licensure requirements of the Ohio Counselor, Social Worker, Marriage & Family Therapist Board or the Ohio Board of Nursing.

(G) Supervisory Requirements

Counselors/Educators employed by an agency must be supervised by an individual with demonstrated expertise in Alzheimer’s/dementia, caregiving strategies and family systems. The supervisor may be a Licensed Social Worker, Licensed Independent Social Worker, Licensed Professional Counselor, Licensed Professional Clinical Counselor, Licensed Psychologist, Psychiatrist, or other Licensed Physician or a Masters-prepared Registered Nurse.

(H) Reporting

Billing as required in the specified electronic billing system as outlined in the COA NAPIS Manual.

(I) Consumer Cost Sharing

This service is exempt from Rule 173-3-07, Consumer Cost Sharing Policies. The provider may solicit and accept voluntary contributions.