*November 11, 2020*

***Notification of Rate Change for all*** ***Title III Evidence-Based Health Education Workshops Scheduled to Begin on or After February 1, 2020***

Council on Aging (COA) is grateful to our community partners for the support and expansion of the Title III Evidence-Based Health Education programs over the last few years. Our goals for program year 2020 are to grow our network of community partners, increase program participant completion rates, extend workshops to our five-county region and be fiscally responsive to a limited budget.

Our program year is off to a great start with the addition of Master Trainers, new host sites and several new individuals interested in becoming Volunteer Leaders! I have talked with many of you about the challenges of meeting the program goals for growth and expansion while sustaining the programs within a limited budget.

COA is the only Area Agency on Aging (AAA) in Ohio that pays sites for hosting workshops. These host site payments account for a large portion of our budget. COA is not able to continue the host site payment at the rates outlined in the Memorandum of Understanding (MOU) Site Agreement for Hosting Title III Evidence-Based Health Education Workshops Program Year 2020 (October 1, 2019 through September 30, 2020).

**Beginning with all workshops (Chronic Disease Self-Management Program, Diabetes Self-Management Program and Matter of Balance program) scheduled to start on or after February 1, 2020, the host site payments will be reduced as follows.**

There are two payment structures.

1. If a host site (a business) also employs their own Leaders, the payment structure below is available. We recognize not all businesses operate using this payment structure. If your business prefers a different payment structure, contact Judy Eschmann to discuss your suggestions. All payments are based on number of completers.

$25 for site/space (use of facility, space, tables/chairs, easel, flipchart paper,

 markers, pens etc.)

$25 for registration of participants

$35 for 1st employee Leader

$35 for 2nd employee Leader

 $120 per completer per workshop

B If a host site is using Leaders that are paid directly by COA, the payment structure below is available.

$25 for site/space (use of facility, space, tables/chairs, easel, flipchart paper,

 markers, pens etc.)

$25 for registration of participants

 $50 per completer per workshop

The MOU Site Agreement has been revised to reflect these rate changes. **If you are still interested in hosting Title III Evidence-Based Health Education programs at your site, please do the following.**

1. **Print the name of your organization on page 1.**
2. **Sign the revised Memorandum of Understanding (MOU) Site Agreement for Program Year 2020 (February 1, 2020 through September 30, 2020)** and return it to **Judy Eschmann**
3. **If you sent in your IRS Form W-9 in the last 60 days, you don’t need send in another one.**

Many aging adults in our communities benefit from these workshops each year. This rate change will allow us to sustain these programs.

As always, please contact me with any questions.

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