AGENDA
CCESP Advisory Council Meeting
September 19, 2023, at 9:00 am – 10:30 am
Clinton County Office Annex, 111 S. Nelson Avenue, Wilmington OH 45177
Entrance B, Community Room A
https://councilonaging.webex.com/councilonaging/j.php?MTID=md0ede1484b435ec20ed66d9aa4327e8f
Meeting number: 2344 725 6089
Password: TmN6HuGjB66 (86664845 from video systems)

Join by phone
1-844-621-3956 United States Toll Free
+1-415-655-0001 US Toll
Access code: 234 472 56089

CALL TO ORDER • Welcome New Members & Introductions	Nicole Rodman
APPROVAL OF MINUTES ❖ June 20, 2023, Minutes (Action Needed)	Nicole Rodman
QUARTERLY REPORTS ❖ Program Dashboard & Financial Report ❖ Program Update Report	Stephanie Seyfried & Ronnie Spears Lisa Portune
OLD BUSINESS ❖ Senior Center Grant Review Criteria and Process ❖ HUD Home Modification Award	Lisa Portune Stephanie Seyfried
NEW BUSINESS ❖ Service Specification Changes (Action Needed) - Home Medical Equipment ❖ Draft Budget (Action Needed) o Healthy Aging Grants	Lisa Portune Ronnie Spears
HEARING THE PUBLIC	Nicole Rodman
ADJOURNMENT	Nicole Rodman

NEXT MEETING
December 5, 2023

ATTENDANCE

Members Present:	*COA Staff:*	*Guests:*
Bob Baker, *in person* Gene Breckel, *in person* Sue Caplinger, *in person* Donald Gephart, *in person* Tim Hawk, *in person* Nicole Rodman, *in person*	Haley Allgood Jennifer Lake Lisa Portune Ronnie Spears Ken Wilson	
Excused:	*Facilitator:*	*Scribe:*
Ray Camp Duane Weyand	Nicole Rodman	Heather Junker
Absent:		

CALL TO ORDER / WELCOME

The June 20, 2023, meeting of the CCESP Advisory Council was called to order by Nicole Rodman, Chair, at 8:59 a.m.

APPROVAL OF MINUTES

Nicole Rodman called for a motion to approve the March 28, 2023, CCESP Advisory Council meeting minutes.

Motion: Gene Breckel made a motion to the March 28, 2023, minutes as presented.
Second: Tim Hawk seconded the motion.
Action: The minutes were unanimously approved as presented.

QUARTERLY REPORTS

Program Dashboard & Financial Report

Ken reviewed the Program Dashboard (please see handout for full details). Ken made note that late billing with one of the electronic monitoring system providers caused a slight decrease in the cost per client. Nicole asked if we have someone that helps clients navigate the Medicare Advantage Plan benefits. Ken advised that we have a benefits specialist that helps walk them through and get them connected with services through their advantage plan.

Ronnie reviewed the Financial Report (please see handout for full details). Ronnie made note that we're under budget in the operating expenses and a little over budget in purchased services meaning more services are being provided to clients.

Program Update Report

Lisa gave an overview of the Program Update Report (please refer to handout for full details). There were no questions or concerns.

Market Penetration & Five-Year Levy Projections

Ken reviewed the Market Penetration report (please see handout for full details). This is something we monitor closely because it's a good predictor of how much demand will be on the program in the future. We do that by looking at population projections of individuals over the age of 60 with a disability living in the community. This is based on census data and demographers at Miami University that provide those numbers.

Ronnie reviewed the Five-Year Levy Projections (please see handout for full details). There were no questions or concerns.

OLD BUSINESS

Senior Center Grant Updates

Lisa gave an update on the Senior Center Grant awards. Clinton County Senior Grants were awarded to New Vienna Community Center and Blanchester Senior Citizens. Work on the New Vienna Community Center ADA compliant bathrooms is complete. The final cost was $18,100 which is $1,500 more than awarded, due to the increased cost of the bathroom partitions from the time the bid was developed to when work began.   Thompson Construction performed the work.

New Vienna Community Center wished to thank the committee for the opportunity to apply for and receive funding, as it has made a "big impact on their small community." They are very pleased with the outcome and wish to extend their deepest gratitude for your assistance.

Work on the Blanchester parking lot has not started yet. Lisa advised that she would bring an update to the next meeting. Nicole added that she would like to talk about the application process at the next meeting and maybe make some changes before they start the process again. It was also discussed that before and after pictures of these jobs would be great as well as some video clips to show how this has helped people out in the community.

NEW BUSINESS

HUD Home Repair Grant

Ken explained that COA applied for a HUD grant for home modifications for older adults in Clinton County. We were awarded the grant of $1.25 million. There isn't a signed contract yet, but we are working through that right now. This will be a two year project and Ken will share more details at the next meeting. It should help offset some of the expenses to the levy and also help us serve more individuals in the community. He asked the Advisory Council members to help him find an occupational therapist that lives in Clinton County as one of the requirements is the involvement of an OT. Tim

suggested Wilmington College as they have a new OT program that just started. Donald suggested reaching out to some of the schools as many have an OT on staff in their athletic departments.

Nicole asked what some of the main home repairs would be. Ken explained it's work completed to make the home more accessible such as ramps, grab bars and bathroom modifications. We are learning more about the specified process with HUD now. Nicole asked if this is separate from the funding that was supposed to go through the County Commissioners. Ken advised that was the Healthy Aging Grant that the Governor had in his budget which is separate. The House also had it in the budget but once it got to the Senate, they removed it. Gene asked if COA would manage the HUD grant to which Ken advised we will.

Annual Report

Ken reviewed the Annual Report on behalf of Paula (please see handout for full details). Everyone commented on how great the report is and how beneficial it is to have it out in the community.

HEARING THE PUBLIC

No one from the public requested to speak.

ADJOURNMENT

Tim asked if there was any update on the app that had been discussed at a prior meeting. Ken advised he would give an update on the AddnAide app at the next meeting. We're still working through the process for it. The biggest challenge has been older adults using the technology. It's still operational in Hamilton and Warren County.

With no further business to discuss, Nicole adjourned the meeting at 9:53 a.m.

NEXT MEETING

September 19, 2023

Clinton County ESP
Program and Financial Report
Quarter 2, 2023 (April - June 2023)

Highlighted Findings

1. Census Trends

A. Compared to last year (Quarter 2, 2022), census increased by 36 clients (from 412 to 448) or 8.74%.

B. Compared to last quarter (Quarter 1, 2023), census increased by 12 clients (from 436 to 448) or 2.75%.

2. Fast Track Home

A. Average length of stay has decreased by -3 days compared to Quarter 1, 2023 (from 52 to 49).

B. New Enrollments increased from Q1, 2023 to Q2, 2023 (from 17 to 27).

C. Total clients who transferred to ESP from FTH decreased by -6 clients from Quarter 1, 2023 (from 13 to 7).

3. Financials

A. <u>Total Levy Revenue:</u> The amount projected to be drawn down from the levy is $1.7 million through as of the second quarter, as compared to the budgeted amount of $1.8 million. The variance as compared to budget is under by $79,781 or 4.3%.

B. <u>Total Expenses:</u> The expenses projected as of the second quarter are $2.19 million in the budget. The variance as compared to budget is over by $6,781 or 0.3%.

C. <u>Purchase Services:</u> The expenses for in home services were higher than budget $59,986 or 3.7% as compared to budget.

Quarter-End Census by Program

Year	2022		2023	
Quarter	3	4	1	2
ESP	**419**	**419**	**436**	**448**
FTH	**6**	**12**	**7**	**15**
Medicaid Programs	**136**	**146**	**150**	**150**
Passport	13	15	15	24
Assisted Living	0	0	1	0
Molina	50	52	58	55
Aetna	73	79	76	71

Quarter-End Census, New Enrollments, and Disenrollments[1]

Year	2022		2023	
Quarter	3	4	1	2
Quarter-End Census	419	419	436	448
New Enrollments	34	46	53	57
Disenrollments	27	42	37	43

Disenrollment Outcomes

Year	2022		2023	
Quarter	3	4	1	2
Deceased	11	15	11	8
Transferred to PSP/Other Program	3	11	4	12
Moved or No Longer Eligible	2	2	1	2
Need Otherwise Met	3	7	11	10
Client Refused/Declined Services	3	2	4	4
Dissatisfied with Svc/Program	0	1	0	0
Entered Nursing Facility	5	4	5	7
Total	**27**	**42**	**37**	**43**
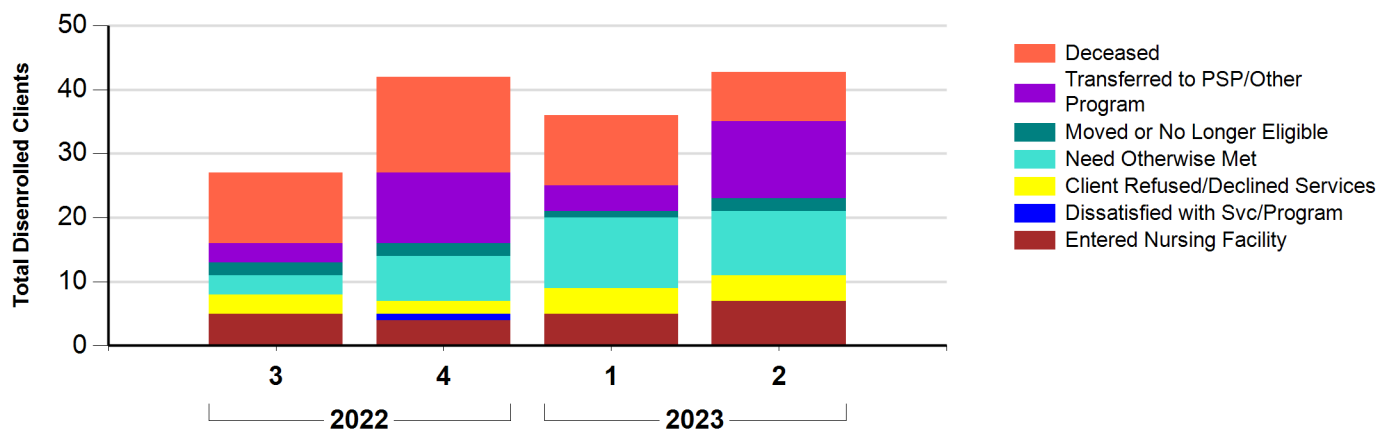
Clinton County ESP
Quarter 2, 2023 (April - June 2023)
TRADITIONAL ESP SERVICE TRENDS

Average Monthly Cost per Client[1]

$392.75 $391.45 $374.21 $436.91
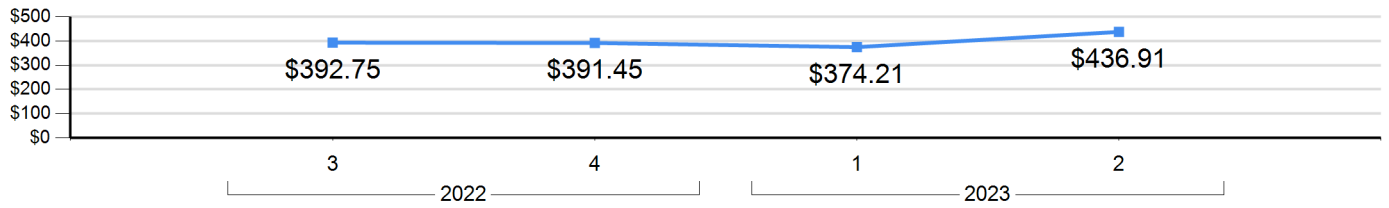
	3	4	1	2
	2022		2023	

Distinct Clients Served by Service Group[1,2]

Year	2022		2023	
Quarter	3	4	1	2
Consumer Directed Care	19	18	22	16
Electronic Monitoring	260	267	254	267
Home Care Assistance	255	237	241	258
Home Delivered Meals	140	147	156	168
Home Medical Equipment	34	22	18	27
Other Services	17	19	14	23
Transportation	7	7	9	11
All Services (Unduplicated)	**424**	**421**	**430**	**455**

Units Billed by Service Group[1,2]   *Please see the notes page for unit of measure descriptions by service.*

Year	2022		2023	
Quarter	3	4	1	2
Consumer Directed Care	2,463	1,569	2,173	1,748
Electronic Monitoring	831	824	708	952
Home Care Assistance	5,135	4,205	4,004	5,149
Home Delivered Meals	8,442	8,623	9,359	10,940
Home Medical Equipment	37	25	21	28
Other Services	20	21	21	37
Transportation	99	135	84	44

Dollars Paid by Service Group (Purchased Services)[1,2]

Year	2022		2023	
Quarter	3	4	1	2
Consumer Directed Care	$39,974	$26,266	$34,473	$30,912
Electronic Monitoring	$19,853	$19,805	$17,914	$22,668
Home Care Assistance	$168,898	$139,511	$145,970	$184,267
Home Delivered Meals	$125,600	$132,772	$135,283	$155,292
Home Medical Equipment	$8,854	$9,603	$5,396	$13,680
Other Services	$25,105	$42,485	$35,882	$44,090
Transportation	$15,390	$19,165	$10,864	$3,812
All Services	**$403,674**	**$389,607**	**$385,782**	**$454,721**

[1] Prior to Q1 2023, all "Home Medical Equipment" cost were rolled into "Other Services".

Clinton County ESP FTH
Quarter 2, 2023 (April - June 2023)
FAST TRACK HOME CENSUS TRENDS

Total Clients Served, New Enrollments, Disenrollments

	2022		2023	
	Quarter 3	Quarter 4	Quarter 1	Quarter 2
New Enrollments	12	19	17	27
Disenrollments	17	14	22	19
Clients Transferred to ESP	12	7	13	7
	70.59%	50.00%	59.09%	36.84%

Enrollment by Setting

Enrollment Setting	2022		2023	
	Quarter 3	Quarter 4	Quarter 1	Quarter 2
Spousal Meals	0	0	0	3
Community	1	0	0	1
Clinton Memorial Hospital	2	7	9	8
The Christ Hospital	0	1	1	0
TriHealth Hospital Network	0	1	0	0
Other Hospital	0	0	0	2
Skilled Nursing Facilities	7	3	6	9
Rehabilitation Facilities	1	1	0	0
Not Captured	1	6	1	4
Total	12	19	17	27

Average Length of Stay

Distinct Clients Served by Service Group

Year	2022		2023	
Quarter	3	4	1	2
Electronic Monitoring	4	5	8	6
Home Care Assistance	3	5	12	8
Home Delivered Meals	8	12	15	12
Home Medical Equipment	4	4	2	2
Home Modification	2	1	0	0
Transportation	1	1	1	1
All Services (Unduplicated)	**15**	**17**	**22**	**23**

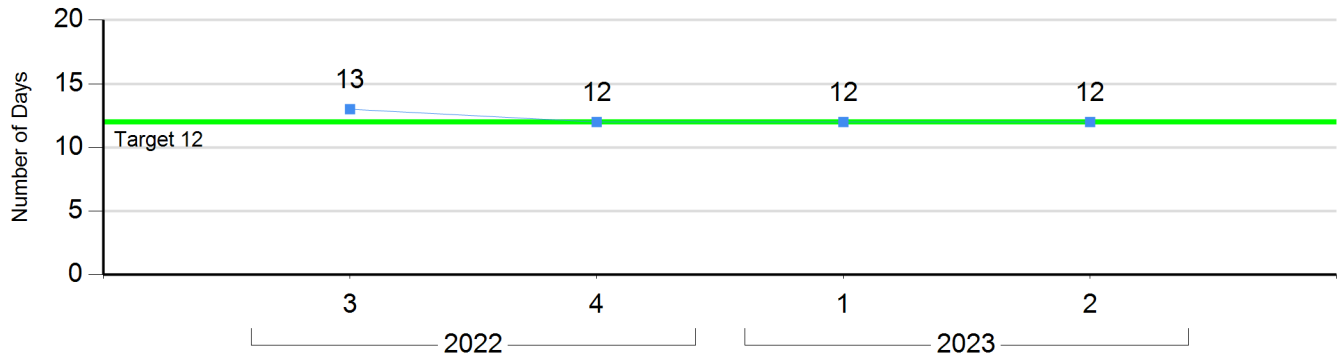**Units Billed by Service Group** *Reference: Please see page 9 for unit of measure descriptions by service.*

Year	2022		2023	
Quarter	3	4	1	2
Electronic Monitoring	6	11	17	14
Home Care Assistance	26	46	110	40
Home Delivered Meals	294	253	438	321
Home Medical Equipment	8	8	4	4
Home Modification	2	1	0	0
Transportation	12	2	2	2

Dollars Paid by Service Group (Purchased Services)

Year	2022		2023	
Quarter	3	4	1	2
Electronic Monitoring	$150	$176	$495	$338
Home Care Assistance	$787	$1,366	$3,832	$1,404
Home Delivered Meals	$2,942	$3,520	$6,097	$4,412
Home Medical Equipment	$376	$648	$233	$264
Home Modification	$850	$585	$0	$0
Transportation	$2,232	$292	$136	$126
All Services	**$7,337**	**$6,587**	**$10,793**	**$6,544**

Clinton County ESP
Quarter 2, 2023 (April - June 2023)
Traditional ESP PERFORMANCE TRENDS

Average Number of Days from Intake Call to the Enrollment Assessment[1]

Home Care Provider Network Referrals and Capacity

Year	Quarter	# Clients in Need of HCA & CDC	# Clients Not Matched with a Provider	% of Clients Not Matched with a Provider	% of Clts Receiving Traditional HCA	% of Clts Receiving CDC
2022	3	293	25	9%	86%	6%
2022	4	300	45	15%	79%	6%
2023	1	274	11	4%	88%	6%
2023	2	293	19	6.5%	88%	5.5%

Home Delivered Meals - Client Satisfaction Survey Results

Year	2022		2023	
Quarter	3	4	1	2
Overall Satisfaction	94.47%	93.53%	95.00%	96.31%
Good Choice of Meals Available	85.71%	79.31%	68.00%	83.87%

Home Care Assistance - Client Satisfaction Survey Results

Year	2022		2023	
Quarter	3	4	1	2
Overall Satisfaction	93.65%	93.97%	91.51%	97.33%
Aide is Dependable	94.12%	96.49%	93.62%	98.15%

Medical Transportation - Client Satisfaction Survey Results

Year	2022		2023	
Quarter	3	4	1	2
Overall Satisfaction	83.33%	100.00%	100.00%	100.00%
Service Returns Client Home Promptly	100.00%	100.00%	100.00%	100.00%

ESP Cost Savings Analysis

Referrals

Year	2022	2022	2023	2023
Quarter	Q3	Q4	Q1	Q2
Number of Members Assisted	6	11	12	18
Over The Counter(OTC)			9	0

Services Awarded

Year	2022	2022	2023	2023
Quarter	Q3	Q4	Q1	Q2
Emergency Response Service	2	5	5	10
Medical Transportation	4	4	7	8
Total	6	9	12	18

Estimated Annual Cost Savings

Year	2022	2023
Est. Total Cost Savings	$24,199	$36,100

* Information for 2022 OTC is currently unavailable, going forward data will be available for 2023 reporting.

	Annual Projected	Annual Budget	Budget Variance	% Budget Variance
Revenue				
Tax Levy Appropriations	$1,763,566	$1,843,347	($79,781)	-4.3%
Federal Funding				
Title III B	$35,425	$25,165	$10,261	40.8%
Title III C2 - Home Delivered Meals	151,050	162,027	(10,977)	-6.8%
Title III E - Caregiver Support	10,539	0	10,539	0.0%
Alzheimer's	230	690	(460)	-66.7%
Nutrition Services Incentive Program (NSIP)	86,431	96,632	(10,200)	-10.6%
Senior Community Services (SCS)	0	0	0	0.0%
Other Federal (AARPA)	114,917	13,298	101,619	764.2%
Client Contributions				
Client Donations	496	3	493	16433.3%
Co-Pays Received	32,215	46,927	(14,712)	-31.4%
Total Revenue	**$2,194,869**	**$2,188,088**	**($6,781)**	**-0.3%**
Expenses				
Operational Expenses				
COA Administrative	$138,786	$133,545	($5,241)	-3.9%
Intake & Assessment	4,152	4,326	174	4.0%
FTH Case Management	62,979	56,549	(6,430)	-11.4%
Case Management	300,009	364,708	64,699	17.7%
Total Operational Expenses	**$505,926**	**$559,128**	**$53,202**	**9.5%**
Purchased Services				
Home Care Assistance	$685,745	$751,854	66,109	8.8%
Consumer Directed Care	$133,640	$143,566	9,926	6.9%
Home Medical Equipment	45,806	25,321	(20,485)	-80.9%
Emergency Response Systems	82,399	87,364	4,965	5.7%
Minor Home Modifications	89,096	67,496	(21,600)	-32.0%
Chore	2,706	13,711	11,005	80.3%
Home Delivered Meals	560,011	451,156	(100,856)	-22.2%
Adult Day Service	0	0	0	0.0%
Adult Day Transportation	0	0	0	0.0%
Medical Transportation	39,540	38,492	(1,048)	-2.1%
Senior Center Funding	50,000	50,000	0	0.0%
Gross Purchased Services	**$1,688,943**	**$1,628,960**	**($59,983)**	**-3.7%**
Gross Program Expenses	**$2,194,869**	**$2,188,088**	**($6,781)**	**-0.3%**
Client Census	**471***	**441**	**-30**	**-6.8%**
Cost of Services per Client	**$312.47**	**$305.45**	**($7.02)**	**-2.3%**

* Projected year-end census.

Clinton County ESP
Quarter 2, 2023 (April - June 2023)
REPORT NOTES

1. Census Trends

A. <u>Quarter-End Census by Program</u> is a client count based on a one-day snapshot of clients with a status of 'Enrolled' or 'Suspended' on the last day of the quarter. It is used as an approximation of how many clients are being served on any given day.

    1. The Service Trends section shows the client count based on billing data. This shows the number of clients whom services were delivered and invoiced. Given these differences, the quarter-end census and the client count for all services will not match.

B. <u>New Enrollments</u> are calculated by taking the total number of clients who have an enrollment date during the quarter and an approved care plan.

C. Disenrollment Outcomes

    1. <u>All Other Reasons Not Listed</u> includes: Dissatisfied with Service/Program, Refused Cost, Share/Verification, Eviction, Health/Safety, and Unable to Meet Client Need.

    2. <u>Client Non-Compliant</u> includes: Declined Call/Visit, Delinquent Balance, Refused, Transfer to Passport/Other Program and Unable to Contact.

    3. Adding the difference between *New Enrollments* and *Disenrollments* in a given quarter to the previous *Quarter-end Census* may result in a discrepency due to the timing of census reporting and back dating client enrollments and disenrollments.

2. Service Trends

A. <u>Average Monthly Cost per Client</u> is based on the average monthly cost of Intake and Assessment, Administration, Care Management and Provider Services divided by the quarter-end census.

B. <u>Clients Served by Service Group</u> is based on billing data. These numbers represent the unduplicated client counts within each service group and overall. The All Services client count will not equal the sum of the service group subtotals because many clients receive more than one service.

C. <u>Home Care</u> includes homemaking, personal care, companion, and respite services.

D. <u>Other Services</u> includes Environmental Services and Independent Living Assistance (Hamilton only).

E. <u>Dollars Paid by Service Group</u> represents the total from the financial system. Clients Served and Units Billed represent when service was provided, dollars paid represents when services were paid.

3. FTH Census Trends

A. <u>Clients Enrolled in ESP</u> is calculated by taking the clients who disenrolled from Fast Track Home within the quarter then determining the clients who have an active registration with the traditional ESP.

B. <u>Community Enrollment</u> may include emergency referrals to ESP FastTrack service such as: Community Paramedicine, APS referral or other agency referral for FTH specific services.

4. FTH Service Trends

A. <u>Other Services</u> includes Pest Control.

5. Unit of Measure Descriptions by Service

A. Adult Day - Number of Days
B. Consumer Directed Care - Number of Hours
C. Electronic Monitoring - Number of Months
D. Home Care - Number of Hours
E. Home Delivered Meals - Number of Meals
F. Medical Transportation - Number of Trips

6. N/A: This is displayed on a case-by-case basis, but is most frequently related to a rate or unit change.
The metric should display data in subsequent quarters after the change has taken effect.

7. Benefit Cost Savings:
OTC Medicare cards help cover the cost of over-the-counter drugs for seniors enrolled in certain Medicare Advantage plans. Not every Medicare Advantage plan offers this benefit, and limitations vary between the plans that do.

Clinton County Program Update Report
September 2023

Home Medical Equipment (HME)

On 10/9/23, we will be hosting a provider fair for HME. This is a great opportunity for our staff to meet with our HME providers and ask questions and to discover the newest equipment on the market.

We are looking to publish an RFP for this service in the upcoming months. We are also wanting to make some minor changes to the HME Service Specification. Please see the attached copy showing the highlighted changes and a clean copy as well.

Environmental Services

We are experiencing a provider capacity issue in the area of major household cleaning, specifically bed bug preparation. Due to the shortage, COA will be bringing on additional environmental service providers. All Gone is currently contracted with COA under other funding sources and will be added to ESP.

Awards for ESP Adult Day Services (ADS) & Home Delivered Meals (HDM)

RFP 001-23 was published April 17, 2023 and closed May 17, 2023. Award notices went out to bidders on 8/18/23. Below is a list of awards for the ESP services posted in RFP 00-23. Any providers new to ESP are tentative awards and must first successfully complete a program and service pre-certification review before they can be contracted.

Adult Day Services (ADS) & ADS Transportation Awards:

None of the awarded agencies are physically located in Clinton County but will be contracted to allow Clinton County ESP clients to attend their ADS facilities. None of these providers have the capacity to provide ADS Transportation from Clinton County.

- Active Day OH, Inc. dba Active Day of Cincinnati (owned by Senior Care Centers of Pennsylvania, Inc.)

- Lincoln Heights Outreach Inc.

- Northwest Adult Services LLC

- Otterbein Lebanon Adult Day Services

Home Delivered Meals (HDM) Awards:

- Clinton County Community Action Program, Inc. (CCCAP)

- Mayerson Jewish Community Center (JCC)

- Meals on Wheels Southwest OH

Senior Farmers Market Nutrition Program for 2023

We have 2 Farmers Markets participating in the program in Clinton County: Clinton County Farmers Market and That Guy's Family Farm

We have had 140 participants sign up to receive coupons for the program. The last day to apply for the 2023 season is September 22, 2023. The final day to use the coupons is October 31, 2023.

Home Delivered Meals and Congregate Meal Programs - Request for Application (RFA)

Clinton County Community Action was awarded ARPA funds to purchase a steamer, steam table, and racks for their congregate program. They also received preliminary approval for funding to help fix their roof.

MOW of Southwest OH & NKY was awarded ARPA funds to purchase a thermo-controlled electric van, walk-in cooler, convection oven, steamer, as well as funds to go towards their congregate meal research project, a packing machine and accessories, a robo coupe, and HDM project with a food establishment La Soupe.

Therapeutic Meal and Ohio Prescription Requirement Advocacy

COA (Council on Aging) and Meals on Wheels (MOW) of SW OH & N KY have been working with our government relations staff alongside the Commonsense Initiative to remove and/or loosen the therapeutic meal prescription requirement. From our work with the Commonsense initiative, we have been able to provide feedback on the proposed rule change. This rule change to the Older Americans Act Nutrition Program: Diet Orders, allowing the provider to provide a therapeutic meal to a consumer without a diet-order if it is the consumers preference to choose the therapeutic diet.

While we wait for this rule change to be accepted or rejected, the other way we have been looking to achieve the goal of client autonomy when it comes to their diet and choosing if they want to be on a therapeutic diet or not. Beginning October 1, 2023, the provider will no longer be responsible for collecting the client prescriptions, the client will be obtaining their own diet prescriptions. We are currently working with Providers and Case Managers in developing a process that will go into effect on October 1, 2023.

Grocery Delivery Service

As of July 25, 2023, Central Connections is no longer contracted with COA so will not be providing this service.

Structural Compliance Reviews (SCRs) (a highlight indicates a change)

CLINTON COUNTY ESP STRUCTURAL COMPLIANCE REVIEW (SCR) SCHEDULE 2023		
(Please find below the list of Clinton County Providers of ESP Services and the tentative dates for annual review for 2023.)		
Clinton County ESP Providers	Review Type	Review Tentative Date
Active Day of Cincinnati	Annual	Dec. 2023
American Maid	Annual	Dec. 2023
Bayley Adult Day	Annual	Sept. 2023
Clinton County Community Action Program	Annual	Aug. 2023
First Community Health Care Services LLC (FCHS, LLC)	Annual	Feb. 2023
Gabriel's Angels	Annual	July. 2023
Home Care by Black Stone	Annual	April. 2023
Home First	Annual	Dec. 2023
Katy's Home Health Care	Annual	July. 2023
Oxford Seniors Community Adult Day Service	Annual	April. 2023
People Working Cooperatively	Annual	May. 2023

2023 Draft Request for Proposal (RFP) Schedule

COA has revised the proposed 2023 Request for Proposals (RFPs) schedule. Our intent is to issue the following RFPs during 2023:

- Title III – This RFP also contained Home Delivered Meals and Adult Day Services, was published April 17, 2023 and closed May 17, 2023. Award notices went out to bidders on August 18, 2023.
- Home Medical Equipment – proposed to be published in Quarter Three.
- In alignment with the goal of program modernization of our meal programs, COA has made the decision to forego a catering contract as of 10/1/2023.

We will continue to monitor client service needs as the year progresses to determine if any additional RFPs need to be published this upcoming year.

COA is pleased to announce a new process for Procurement (RFQs, RFIs and RFPs) in 2023. COA is using Bonfire, a competitive bidding platform for proposal information and

submissions. Electronic Procurement ensures 100% compliance with submission requirements and leads to evaluation efficiencies.

The RFP evaluations will have 3 categories:

• **Financial Analysis and Stability:** Proposals will be scored on their agency's demonstration of financial stability.
• **The Organization and Capabilities Overview:** Focus will include- emergency preparedness, quality improvement and service delivery to meet the changing needs of the older adults. Proposals demonstrating a county presence will receive additional scoring.
• **Pricing:** Does the Proposal demonstrate competitive pricing with respect to other proposals received?

Clinton County ESP
Home Delivered Meals and Adult Day Service
RFP Update and Funding Awards FY 2024

9/12/23

Request for Proposals:

Home delivered meals (HDM), Adult Day, and Adult Day Transportation service request for proposal was issued by COA on April 17, 2023. The proposal responses were due on May 17, 2023, with a contract effective date of October 1, 2023.

Due to insufficient Adult Day Responses, an additional RFP was re-released on June 19th with proposals due on July 7th. Otterbein Adult Day had not originally responded but did so with the re-release of the RFP.

Award Decision Process:

1. An independent team reviewed and scored each proposal.
2. Provider score and history are reviewed.
3. Bid unit rates were evaluated to determine if a ceiling rate was necessary or not based on standard deviation. Bid responses were evaluated to determine their ability to meet current program capacity needs.

Providers and Service:

1. Home Delivered meals:
   a. Meals on Wheels of Southwest Oh. & N. Ky and Mayerson JCC are new providers within Clinton County.
   b. The rates provided by Meals on Wheels of Southwest Oh. & N. Ky ($13.67) as well as the rate provide by Clinton County Community Action Program ($11.39) are both *lower* than the current rate of $14.18. The average savings will be $1.65 per daily meal provided by these two providers.
      i. Mayerson's rate of $30 is significantly higher and will be awarded for Kosher meals only. A ceiling rate was applied for all other meal types based on a half standard deviation.
2. Adult Day and Adult Day Transportation:
   a. There are no current Adult Day services in Clinton County.
   b. Active Day of Cincinnati and Otterbein Lebanon Adult Day Services were both awarded contracts to serve Clinton County.
      i. There was no need to impose a ceiling on their proposed rates, as they were competitive and accepted as bid.
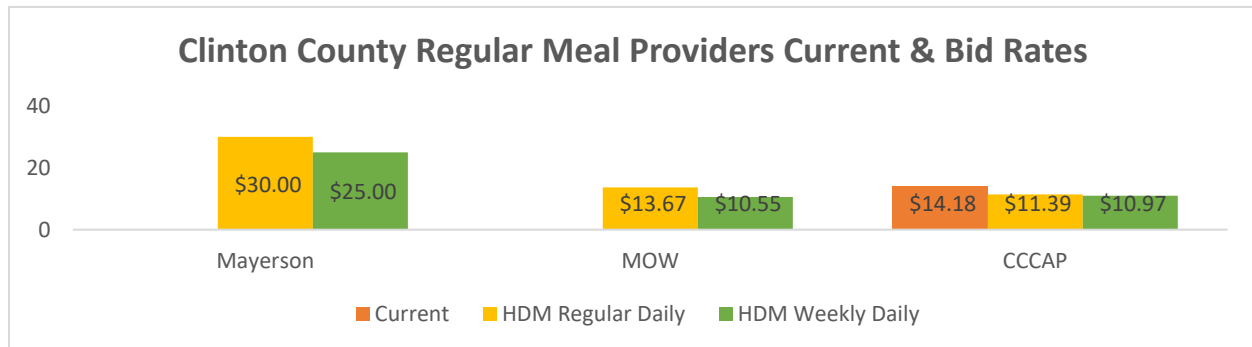   c. There continue to be no providers to support adult day transportation.

Clinton County ESP
Home Delivered Meals and Adult Day Service
RFP Update and Funding Awards FY 2024

Home Delivered Meal Providers Average Rates:

Clinton County Regular Meal Providers Current & Bid Rates

Mayerson: $30.00, $25.00
MOW: $13.67, $10.55
CCCAP: $14.18, $11.39, $10.97

■ Current ■ HDM Regular Daily ■ HDM Weekly Daily

	Average Meal Rate with the Yearly Difference								
	Daily HDM			Weekly HDM			Therapeutic HDM		
Providers:	**2023**	**2024**		**2023**	**2024**		**2023**	**2024**	
Clinton County Community Action Program	$14.18	$11.39	-19.7%	$14.18	$11.26	-20.6%	$14.18	$11.26	-20.6%
Mayerson- Kosher	-	$30.00	-	-	$25.00	-	-	$25.00	-
Meals on Wheels	-	$13.67	-	-	$10.78	-	-	$10.78	-

Overall Rates and Rate Increases for HDM - Current and Bid Prices

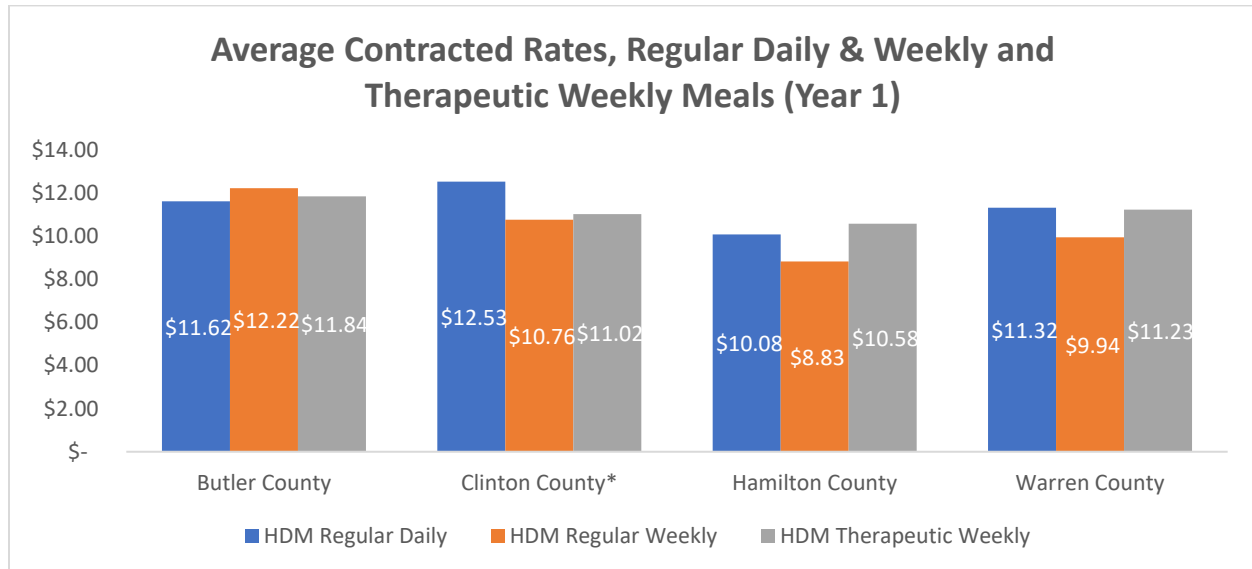| Current	$14.18	
Year 1	$11.07	-21.9%
Year 2	$11.51	4.0%
Year 3	$11.98	4.0%
Year 4	$12.45	3.9%
Year 5	$12.95	3.9%

Current rates are averages of current contracted rates by provider and meal type.

Year 1 through 5 rates are calculated using a weighted average of all bidders and all meal types provided, with weights based on current (2023) actual breakdown of provider, zone, and meal type.

Clinton County ESP
Home Delivered Meals and Adult Day Service
RFP Update and Funding Awards FY 2024

Average Contracted Rates, Regular Daily & Weekly and Therapeutic Weekly Meals (Year 1)

	Butler County	Clinton County*	Hamilton County	Warren County
HDM Regular Daily	$11.62	$12.53	$10.08	$11.32
HDM Regular Weekly	$12.22	$10.76	$8.83	$9.94
HDM Therapeutic Weekly	$11.84	$11.02	$10.58	$11.23

Clinton County Average is excluding Mayerson, since we anticipate very few Kosher meals will be needed in the county, and the bid price was a significant outlier at $30/meal.

Average Rates calculated by taking the average price for each bidder (over all the zones they bid in any given county) for each meal type. Then all bidders in that county were averaged for the meal type.

Blanchester Senior Citizens requested and was awarded funds for repairs and repaving of their parking lot. Work was completed on 6/28/23. The total amount requested was $10,356.30 and the work was performed by Feirl Sealcoating, LLC, located in Blanchester, Ohio.

Marty Garrison, Trustee, wrote in an email:

Thanks for your help in guiding us through the grant process.   Also, the parking lot repairs, and sealing would not have been possible without the grant money. Please extend our thank you to everyone that was involved in awarding us the grant.

Before Pictures:

After Picture

Clinton County Senior Services Grant Application Guidelines

Background:

Some funding (up to $50,000 countywide) from the County's Senior Services Levy is available to fund worthwhile requests for delivering services to seniors over the age of 60 in Clinton County. This funding is not intended to fund operations or support ongoing expenses. Uses of the funding could include capital projects, or start-up expenses for senior centers within Clinton County. **Please fill out one application per funding request for consideration.** Applications must be submitted by (DATE). Applications and any additional questions can be submitted to the **Provider_Servcies@help4seniors.org** mailbox.

Requirements:

1. Please submit application to: **Provider_Servcies@help4seniors.org**
2. Project must benefit Clinton County residents who are age 60+
3. Must be used for capital improvements, or other one-time expenditures.
4. Applicant must be a nonprofit senior center or organization providing services to Clinton County residents 60+.
5. Provide a minimum of 2 quotes for the item or service requested. These quotes must come from certified workers. **Please attach quotes to application for any purchased equipment or services.**

Evaluation Criteria:

1. Value or benefit to improving the older adults' overall wellbeing. For example, reducing social isolation, improving independence or wellness.
2. Budget and budget narrative, cost effectiveness
3. Service to geographically diverse areas of Clinton County.

Evaluation Process:

1. Funding requests will be reviewed and notice of awards will be provided in (DATE).

Please include the following information when submitting application for Clinton County Senior Services Grant. All completed documents should be submitted to: Provider_Services@help4seniors.org

Non-Profit Agency Name:	
Address:	
Phone Number:	
Contact Person	
Contact Email:	
Submission Date:	

Explain the proposed purchase or project:

- Provide a brief explanation of your agency's experience and commitment to the aging population.
- Why is the project or request needed?
- How will the project or request benefit Clinton County residents 60+?
- How will this project or request help to grow your serves to Clinton County Residents 60+?
- Provide the estimated number of Clinton County residents 60+ who will benefit from this project or request.
- Explain how this project or request benefits those not currently engaged in service due to access barriers.?

Proposed project budget breakdown

- Provide as much detail as possible, as insufficient details may be reason to deny the request.
- Attach a minimum of two quotes to the application for any purchased equipment or services.

Budget narrative:

- Provide a breakdown of expenses.

Service Quotes:

- Attach two service quotes for project or request.

Applications are due by (DATE).

Please direct any questions or concerns to Provider_Services@help4seniors.org

Agency Name:	Score:	Scoring Scale:
		Total Available Points: 50
1. Provide a brief explanation of your agency's experience and commitment to the aging population, including the percentage of those served being 60+.		0-1: No experience with the aging population 2-3: Less than 5 years experience with the aging population and/or less than 50% of their served population is 60+ 4-5: More than 5 years experience with the aging population and/or more than 50% of their served population is 60+
2. Why is the project or request needed?		0-1: Insufficient information provided 2-3: Minimal/adequate information provided 4-5: An abundance of information provided
3. How will the project or request benefit Clinton County residents 60+?		0-1: Little to no benefit 2-3: Some benefit 4-5: Much to great benefit
4. How will this project or request help to grow your serves to Clinton County Residents 60+?		0-1: Zero to little growth expected from investment 2-3: Some to moderate growth expected from investment 4-5: Strong to above average growth expected from investment.
5. Provide the estimated number of Clinton County residents 60+ who will benefit from this project or request.		0-1: 0-10 residents 60+ will benefit 2-3: 20-50 residents 60+ will benefit 4-5: More than 50 residents 60+ will benefit
6. Explain how this project or request benefit those not currently engaged in service due to access barriers.		0-1: Insufficient information provided 2-3: Minimal/adequate information provided 4-5: An abundance of information provided
7. Sufficient Budget breakdown provided?		0-1: Insufficient information provided 2-3: Minimal/adequate information provided 4-5: An abundance of information provided
8. Budget Narrative Provided		0-1: Insufficient information provided 2-3: Minimal/adequate information provided 4-5: An abundance of information provided
9. There are two Quotes attached to the application		0: less than two quotes 5: Two quotes, but need additional information 10: Two quotes, no additional information is needed.
Total points:		

ELDERLY SERVICES PROGRAM (ESP^{SM})

HOME MEDICAL EQUIPMENT

SERVICE SPECIFICATION

~~2019/2020~~

EFFECTIVE

~~APRIL 2019 (BCESP) (CCESP) (HCESP)~~

~~SEPTEMBER 2020 (WCESP)~~

September 2023

(BCESP) (CCESP) (HCESP) (WCESP)

Home Medical Equipment Service Specification

1.0 OBJECTIVE

Home Medical Equipment (HME) provides rented or purchased medical equipment or supplies to clients to promote independence and safety in their home. Home Medical Equipment under the Elderly Service Program (ESP)is limited to items not covered by third -party payors, Medicare, or the state Medicaid plan. ESP will attempt to bill insurance for covered items but may cover the cost of the item if it is determined insurance will not cover the item. ~~Home Medical Equipment under the Elderly Services Program (ESP) is limited to items not covered by third-party payers, Medicare, or the state Medicaid plan.~~

2.0 UNIT OF SERVICE

2.1 A unit of service is the item purchased or rented.

2.2 The unit rate is the ESP contracted purchase or rental price for the item. Rental amount, over time, is not to exceed the purchase price of the item or to exceed 13 months.~~.~~

3.0 PROVIDER REQUIREMENTS

3.1 The Provider must follow current ESP guidelines for items reimbursable by Medicare/Medicaid, MCO, or any third-party payer referred by the ESP staff member and ordered by the medical professional.

3.2 The Provider may only bill for the price established in the original price quote. The Provider shall purchase, deliver, ~~educate~~educate, and install, as applicable, the authorized items before submitting a bill to ESP. Any cost revisions to the original quote must have prior authorization.

3.3 The Provider must furnish professional ongoing assistance when needed to evaluate and adjust products delivered, or to instruct clients/caregivers in the use of HME products and assembly as applicable.

(a) The Provider must assume liability for equipment warranties and, therefore, install, maintain, and/or replace any defective parts or items, as specified in appropriate warranties.

(b) Replacement items or parts for rented equipment will not be reimbursed if damage is not related to normal wear and tear.

(c) The provider will notify the ESP staff member of ~~expected~~the expected date of repair or replacement.

4.0 DELIVERY, INSTALLATION, EDUCATION AND VERIFICATION

4.1 The Provider shall verify successful completion of delivery, installation, and education provided to the client. Client signature, or designee signature, will be obtained to verify service delivery. For those items that do not require installation and education, the Provider may use a common carrier to deliver the HME. The provider shall verify successful delivery by using the carrier's tracking statement or number in replacement of the client signature to verify the delivery.

4.2 The Provider must maintain individual client records documenting delivery and/or common carrier shipping record, installation of equipment, and education of equipment, when applicable.

4.3 The Provider may not bill until after delivery of the HME.

4.4 The Provider must inform the ESP staff member if an item is on backorder once they are aware. They must provide an estimated delivery date if known.

5.0 INSURANCE REQUIREMENTS

5.1 For HME items covered by Medicare, COA will seek to procure Providers identified through the Medicare Competitive Bid Process for applicable equipment in the affected areas.

5.2 A purchase price for items billable directly to ESP will be established during the Referral or RFP process.

5.3 The Provider must obtain prior approval from the COA staff member before billing ESP for any item deemed to be covered by another funding source.

5.4 COA may not pay for an item that is deemed to be covered by another payer source without supporting documentation. Supporting documentation will be reviewed prior to ESP reimbursing the provider for an item that may be covered by other insurance.

Option #1 Clinton County Elderly Services Program
Levy Projections with Healthy Aging Grants

CURRENT COA PROJECTION: Aug 2023

	Year 1 2023 Est.	Year 2 2024 Est.	Year 3 2025 Est.	Year 4 2026 Est.	Year 5 2027 Est.	Levy Cycle Total
Revenue						
Beginning Fund Balance	**252,098**	**730,167**	**1,026,943**	**1,247,409**	**1,406,545**	252,098
Levy Revenue (Cash Basis)	2,217,657	2,217,657	2,217,657	2,217,657	2,217,657	11,088,285
COA Levy Draw	1,763,566	1,785,884	2,126,652	2,286,469	2,625,528	10,588,099
Title III and State Funding (Accrual Basis)	398,592	170,231	170,231	170,231	170,231	1,079,516
Client Donations & Co-Pays (Accrual Basis)	32,711	37,201	38,854	40,054	41,243	190,062
Total Revenue to support ESP	2,194,869	1,993,316	2,335,737	2,496,754	2,837,001	11,857,677
Total Available Revenue (incl. previous year carryover)	**2,901,057**	**3,131,277**	**3,564,702**	**3,656,908**	**3,589,284**	**12,582,863**
COA Operational Expenses						
Provider Services (Accrual Basis)	1,596,781	1,595,266	1,682,571	1,819,913	2,120,448	8,814,979
Heathy Aging Grant	-	(216,885)	-	-	-	(216,885)
FTH Provider Services	42,162	54,178	55,306	56,424	57,554	265,624
Information & Assistance (Accrual Basis)	4,152	4,326	6,734	6,936	7,144	29,292
Care Management (Accrual Basis)	300,009	315,521	326,618	336,788	351,583	1,630,519
FTH Care Management	62,979	64,869	66,815	68,819	70,884	334,365
Senior Center Funding	50,000	50,000	50,000	50,000	50,000	250,000
Program Management (Accrual Basis)	138,786	126,041	147,693	157,874	179,389	749,783
Total COA Operational Expenditures	**2,194,869**	**1,993,316**	**2,335,737**	**2,496,754**	**2,837,001**	**11,857,677**
Actual & Estimated Median Fund Balance	**706,188**	**1,137,961**	**1,228,965**	**1,160,153**	**752,283**	*752,283*
Year Ending Client Census	**471**	**484**	**497**	**510**	**524**	
Annual Clients Served	**657**	**697**	**710**	**723**	**736**	

Assumptions:

Census: Census is estimated based on the market penetration - keeping constant at 41.4%; the census is composed of both Traditional ESP and FTH clients

Revenues:

Levy Tax Collections: 2023 - 2027 annual collection is based on 4/2023 reconcilliation and estimate from the auditor's office.

Title III revenue in 2023 includes additional COVID funding including ARPA funds

Costs:

Provider services costs are estimated on a Cost per Client basis; For **Home Modification** costs, we have reduced those by 50% in anticipation of using the HUD grant dollars to execute scertain job requests; this grant is applied through June of 2026; **Home Delivered Meals** are calculated using census - 50% of clients enrolled use the service and receive on average 25 meals/month; the cost per meal is estimated to drop to 81% of current cost in Oct of 2024; This is due to the main provider switching to self produced meals; cost will increase 4% in subsequent years. **Home Care Assistance** is estimated for 30% of clients enrolled, with an average of 28 units per client per month, and cost increases in line with HCA RFP rate increases

A yearly amount of $50,000 for Senior Centers was added for this cycle, and the service will be administered by COA in conjuction with the Advisory Council.

In 2024, COA is expecting to receive the Healthy Aging grant, in the amount of $216,885, which is the amount allocated to Clinton County. COA would use this grant to reduce the Provider services cost to the county, and in effect have a lower Admin cost base, which will also reduce the Program Management cost to the county.

Option #2 Clinton County Elderly Services Program
Levy Projection without Healthy Aging Grants

CURRENT COA PROJECTION: Aug 2023

	Year 1 2023 Est.	Year 2 2024 Est.	Year 3 2025 Est.	Year 4 2026 Est.	Year 5 2027 Est.	Levy Cycle Total
Revenue						
Beginning Fund Balance	**252,098**	**730,167**	**1,026,943**	**1,247,409**	**1,406,545**	252,098
Levy Revenue (Cash Basis)	2,217,657	2,217,657	2,217,657	2,217,657	2,217,657	11,088,285
COA Levy Draw	1,763,566	2,017,409	2,126,652	2,286,469	2,625,528	10,819,624
Title III and State Funding (Accrual Basis)	398,592	170,231	170,231	170,231	170,231	1,079,516
Client Donations & Co-Pays (Accrual Basis)	32,711	37,201	38,854	40,054	41,243	190,062
Total Revenue to support ESP	2,194,869	2,224,841	2,335,737	2,496,754	2,837,001	12,089,202
Total Available Revenue (incl. previous year carryover)	**2,901,057**	**3,131,277**	**3,333,177**	**3,425,383**	**3,357,759**	12,582,863
COA Operational Expenses						
Provider Services (Accrual Basis)	1,596,781	1,595,266	1,682,571	1,819,913	2,120,448	8,814,979
FTH Provider Services	42,162	54,178	55,306	56,424	57,554	265,624
Information & Assistance (Accrual Basis)	4,152	4,326	6,734	6,936	7,144	29,292
Care Management (Accrual Basis)	300,009	315,521	326,618	336,788	351,583	1,630,519
FTH Care Management	62,979	64,869	66,815	68,819	70,884	334,365
Senior Center Funding	50,000	50,000	50,000	50,000	50,000	250,000
Program Management (Accrual Basis)	138,786	140,681	147,693	157,874	179,389	764,423
Total COA Operational Expenditures	**2,194,869**	**2,224,841**	**2,335,737**	**2,496,754**	**2,837,001**	12,089,202
Actual & Estimated Median Fund Balance	**706,188**	**906,436**	**997,441**	**928,629**	**520,758**	*520,758*
Year Ending Client Census	471	484	497	510	524	
Annual Clients Served	657	697	710	723	736	

Assumptions:

Census: Census is estimated based on the market penetration - keeping constant at 41.4%; the census is composed of both Traditional ESP and FTH clients
Revenues:
Levy Tax Collections: 2023 - 2027 annual collection is based on 4/2023 reconcilliation and estimate from the auditor's office.

Title III revenue in 2023 includes additional COVID funding including ARPA funds

Costs:

Provider services costs are estimated on a Cost per Client basis; For **Home Modification** costs, we have reduced those by 50% in anticipation of using the HUD grant dollars to execute scertain job requests; this grant is applied through June of 2026; **Home Delivered Meals** are calculated using census - 50% of clients enrolled use the service and receive on average 25 meals/month; the cost per meal is estimated to drop to 81% of current cost in Oct of 2024; This is due to the main provider switching to self produced meals; cost will increase 4% in subsequent years. **Home Care Assistance** is estimated for 30% of clients enrolled, with an average of 28 units per client per month, and cost increases in line with HCA RFP rate increases
A yearly amount of $50,000 for Senior Centers was added for this cycle, and the service will be administered by COA in conjuction with the Advisory Council.
In order to maintain an adequate balance at the end of the cycle (3 months of expenses) close monitoring of enrollment will be needed starting in 2025, with a small potential for a waiting list

Option 1 Draft Budget Highlights
For the Clinton County Elderly Services Program
For the Program Year January 1, 2024 – December 31, 2024

Client Census:
- Program year 2023 – is projected to end the year with approximately 471 in combined ESP and FastTrack Home clients being served monthly. This represents a net growth of 52 clients (or 11%) for the year.
- Program year 2024 – is projected to increase to 484 clients. This is an Increase of 13 clients (2.8%). This projection is based on population growth at a 41.4% market penetration rate.

Tax Levy Revenue:
- The amount of Tax levy money needed in 2024 is $1.9 million, which is an increase of $130,891 or 7.4% when compared to the 2023 projected spending.

Client Co-payment and Donations:
- are projected to be $36,750 in 2024 which is an increase from our current projected amount of $32,215 for 2023. Donations are collected for home delivered meals. They are projected to be $451 in 2023. This is a decrease from the projected amount of $496 from 2023.

Title III and State Funding:
- Traditional Title III and Alzheimer's funding are expected to remain at last year's award amounts. The one-time Federal ARPA revenue is gone which is why there is a reduction of $228,361 from 2023 projected amount.

Provider Services:
- We are projecting a growth of 5.7% in this category when compared to current spending projections. From our recent RFP, we are expecting an increase in Home Care Assistance; however, we are expecting a decrease in Home delivered meals. The changes will go into effect on 10/1/2023. This assumes the inclusion of Healthy Aging funding to the county in the amount of $216,885. This is a direct reduction in the cost of the in-home services, without any administrative expense. We will also be starting a 3-year grant from HUD which will pay for Home Modifications in the county. We are estimating a savings of $85K in 2024 services being charged to HUD instead of the levy.

Intake & Assessment:
- Clinton County intake is leveraging COA's ability to offset the cost of intake service to benefit the county. State and Federal funding sources are charged prior to the use of levy funds for intake functions. Levy funding is payer of last resort. The budget includes 5% contingency.

Care Management:
- Budget amount derived from Council on Aging's 2024 budget. The budget includes 5% contingency.

Senior Center Funding:
- This is funding set-aside each year for one-time investments in senior center needs as discussed with the Advisory Council.

COA Administration:
- Is budgeted to be $132,906. This is a decrease of $639 (-0.5%) when compared to the 2023 budget. This is based on a 6.75% rate of the combined services of intake, case management, and provider services. The Healthy Aging grant offset reduces the administrative cost by $14,640.

Clinton County Elderly Services Program
Option 1 Draft - Budget Including Healthy Aging Grant
January 1, 2024 - December 31, 2024

	Total 2024 Proposed Budget	2023 Budget	2023 Projected	% Change 2024 Budget to 2023 Projected	2024 Budget to 2023 Budget
Revenue					
Clinton County Levy					
Levy Appropriations	$ 1,894,456	$ 1,843,347	$ 1,763,566	7.4%	2.8%
Total County Levy Funding	1,894,456	1,843,347	1,763,566	7.4%	2.8%
Client Co-Payment	36,750	46,927	32,215	14.1%	-21.7%
Client Donations	451	3	496	-9.1%	14933.3%
Rapid Response			-		
Title III and State Funding	170,231	297,811	398,592	-57.3%	-42.8%
Total Revenue	$ 2,101,888	$ 2,188,088	$ 2,194,869	-4.2%	-3.9%
Expenses					
Client Services					
Intake & Assessment	4,542	4,326	4,152	9.4%	5.0%
Fast Track Case Management	68,112	56,549	62,979	8.2%	20.4%
Case Management	331,297	364,708	300,009	10.4%	-9.2%
Provider Services	1,731,916	1,578,960	1,638,943	5.7%	9.7%
Healthy Aging Grant	(216,885)				
Senior Center Funding	50,000	50,000	50,000		
Total Client Services	1,968,982	2,054,543	2,056,083	-4.2%	-4.2%
COA Administration	132,906	133,545	138,786	-4.2%	-0.5%
Total Expenses	$ 2,101,888	$ 2,188,088	$ 2,194,869	-4.2%	-3.9%

Average Daily Census for 2023 is projected to increase of 11% from 2023 year end Projections
Heathly Aging Grant is money from the State with County approval will be available in 2024
In the 2023 Budget, we are including a 5% contingency

Council on Aging of Southwestern Ohio
4601 Malsbary Rd
Blue Ash, Ohio 45242
(513) 721-1025
(800) 252-0155
www.help4seniors.org

Option 2 Draft Budget Highlights
For the Clinton County Elderly Services Program
For the Program Year January 1, 2024 – December 31, 2024

Client Census:
- Program year 2023 – is projected to end the year with approximately 471 in combined ESP and FastTrack Home clients being served monthly. This represents a net growth of 52 clients (or 11%) for the year.
- Program year 2024 – is projected to increase to 484 clients. This is an Increase of 13 clients (2.8%). This projection is based on population growth at a 41.4% market penetration rate.

Tax Levy Revenue:
- The amount of Tax levy money needed in 2024 is $2.1 million, which is an increase of $362,415 or 20.6% when compared to the 2023 projected spending.

Client Co-payment and Donations:
- are projected to be $36,750 in 2024 which is an increase from our current projected amount of $32,215 for 2023. Donations are collected for home delivered meals. They are projected to be $451 in 2023. This is a decrease from the projected amount of $496 from 2023.

Title III and State Funding:
- Traditional Title III and Alzheimer's funding are expected to remain at last year's award amounts. The one-time Federal ARPA revenue is gone which is why there is a reduction of $228,361 from 2023 projected amount.

Provider Services:
- We are projecting a growth of 5.7% in this category when compared to current spending projections. From our recent RFP, we are expecting an increase in Home Care Assistance; however, we are expecting a decrease in Home delivered meals. The changes will go into effect on 10/1/2023. We will also be starting a 3-year grant from HUD which will pay for Home Modifications in the county. We are estimating a savings of $85K in 2024 services being charged to HUD instead of the levy.

Intake & Assessment:
- Clinton County intake is leveraging COA's ability to offset the cost of intake service to benefit the county. State and Federal funding sources are charged prior to the use of levy funds for intake functions. Levy funding is payer of last resort. The budget includes 5% contingency.

Care Management:
- Budget amount derived from Council on Aging's 2024 budget. The budget includes 5% contingency.

Senior Center Funding:
- This is funding set-aside each year for one-time investments in senior center needs as discussed with the Advisory Council.

COA Administration:
- Is budgeted to be $147,546. This is an increase of $14,001 (10.5%) when compared to the 2023 budget. This is based on a 6.75% rate of the combined services of intake, case management, and provider services.

Clinton County Elderly Services Program
Option 2 Draft - Budget
January 1, 2024 - December 31, 2024

	Total 2024 Proposed Budget	2023 Budget	2023 Projected	% Change 2024 Budget to 2023 Projected	% Change 2024 Budget to 2023 Budget
Revenue					
Clinton County Levy					
Levy Appropriations	$ 2,125,981	$ 1,843,347	$ 1,763,566	20.6%	15.3%
Total County Levy Funding	2,125,981	1,843,347	1,763,566	20.6%	15.3%
Client Co-Payment	36,750	46,927	32,215	14.1%	-21.7%
Client Donations	451	3	496	-9.1%	14933.3%
Rapid Response			-		
Title III and State Funding	170,231	297,811	398,592	-57.3%	-42.8%
Total Revenue	$ 2,333,413	$ 2,188,088	$ 2,194,869	6.3%	6.6%
Expenses					
Client Services					
Intake & Assessment	4,542	4,326	4,152	9.4%	5.0%
Fast Track Case Management	68,112	56,549	62,979	8.2%	20.4%
Case Management	331,297	364,708	300,009	10.4%	-9.2%
Provider Services	1,731,916	1,578,960	1,638,943	5.7%	9.7%
Senior Center Funding	50,000	50,000	50,000		
Total Client Services	2,185,867	2,054,543	2,056,083	6.3%	6.4%
COA Administration	147,546	133,545	138,786	6.3%	10.5%
Total Expenses	$ 2,333,413	$ 2,188,088	$ 2,194,869	6.3%	6.6%

Average Daily Census for 2023 is projected to increase of 11% from 2023 year end Projections
In the 2023 Budget, we are including a 5% contingency