

ELDERLY SERVICES PROGRAM (ESPSM)

ENVIRONMENTAL SERVICES

SERVICE SPECIFICATIONS

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ENVIRONMENTAL SERVICES

SERVICE SPECIFICATIONS

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ENVIRONMENTAL SERVICES SERVICE SPECIFICATIONS

1.0 OBJECTIVE

Environmental services restore a client's home to a safe and healthy living environment by removing hazards posing a threat to the client's health and welfare.

1.1 Environmental services may include:

- (a) Major housecleaning
- (b) Pest control
- (c) Waste removal

1.2 Environmental tasks shall be limited to those tasks:

- (a) Which cannot be accomplished through existing informal or formal support systems, and
- (b) Which are not the legal or contractual responsibility of a landlord or homeowner (other than the client).
- (c) Which are not designated to the Homemaker and Home/Repair Accessibility Services.

1.3 A Provider may elect to furnish one or more of the listed services.

2.0 UNIT OF SERVICE

2.1 A unit of service is the specific job requested.

2.2 The unit rate is the price quoted for the specific job.

2.3 The unit rate must include the cost of materials, chemicals, travel, labor, equipment, administration, and applicable fees associated with the job requested.

3.0 PROVIDER REQUIREMENTS

3.1 The Provider may be an individual or an agency.

3.2 The Provider must accept a computer Request for Service (RFS) from the Care/Case Manager to furnish estimates for the specific job requested.

3.3 The Provider must document and furnish the Care/Case Manager with an itemized estimate of service cost when accepting the referral within seven (7) days of the initial request.

- 3.4 The Provider may only bill for the original price quote submitted to and approved by the Care/Case Manager, unless a cost revision is authorized by the Care/Case Manager.
- 3.5 The Provider must inform the Care/Case Manager of any specific health and/or safety risks expected during the job.
- 3.6 The Provider must maintain individual client records that fully document service delivery, tasks specified in the job order and completion of the specific job requested, signed by the client or client representative.

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- 3.7 The Provider must document, maintain and furnish on request:
 - (a) A list of chemical(s) product names used in the job.
 - (b) Evidence of current Pest Control licensure by the Ohio Department of Agriculture.

4.0 SUPERVISION OF WORKERS

The Provider must document on-site supervision of each worker's performance at least annually.

*** Applies only to the Pest Control Service Provider.*