

AGENDA

CCESP Advisory Council Meeting

September 16, 2025 | 9:00 am – 10:30 am

Clinton County Office Annex, 111 S. Nelson Avenue, Wilmington OH 45177

Entrance B, Community Room A

<https://zoom.us/j/97140438548?pwd=db5Yu4YlsSgJLkKZi0ZqYwBwHgV8Jn.1>

Meeting ID: 97140438548 | Passcode: 911839

CALL TO ORDER	Nicole Rodman
APPROVAL OF MINUTES ❖ June 3, 2025 Minutes (Action Needed)	Nicole Rodman
QUARTERLY REPORTS ❖ Program Dashboard & Financial Report ❖ Program Update Report ○ Senior Center Grant (Action Needed)	Stephanie Seyfried & Ronnie Spears Jennifer Heck
OLD BUSINESS	
NEW BUSINESS ❖ Draft 2026 Budget (Action Needed)	Ronnie Spears
HEARING THE PUBLIC	Nicole Rodman
EXECUTIVE SESSION	Nicole Rodman
ADJOURNMENT (Action Needed)	Nicole Rodman

NEXT MEETING: December 2, 2025

MINUTES
CCESP ADVISORY COUNCIL MEETING
TUESDAY, JUNE 3, 2025 @ 9:00 A.M.

ATTENDANCE

Members Present:	COA Staff:	Guests:
Sue Caplinger Stella Cramer Donald Gephart Timothy Hawk (virtual) David Moore Jeffrey Orth (virtual) Nicole Rodman	Jennifer Heck Paula Smith Ronnie Spears Ken Wilson	Tim Blackburn
Excused:	Facilitator:	Scribe:
	Nicole Rodman	Christina Adams
Absent:		

CALL TO ORDER / WELCOME

The June 3, 2025 meeting of the CCESP Advisory Council was called to order by Nicole Rodman, Chair, at 9:00 a.m.

APPROVAL OF MINUTES

The minutes from the February 18, 2025 CCESP Advisory Council meeting were presented for approval. Nicole asked for any questions, additions, or corrections. With there being none, Nicole Rodman called for a motion to approve the minutes.

Motion: Stella Cramer made a motion to approve the February 18, 2025 minutes as presented.

Second: Sue Caplinger seconded the motion.

Action: The February 18, 2025 minutes were unanimously approved as presented.

QUARTERLY REPORTS

Program Dashboard & Financial Report

Ken reviewed the Program Dashboard (Please see handout for full details). At the end of the first quarter (January-March 2025) there were 443 clients enrolled in ESP and 11 in FTH. The number of clients in need of a home care provider was up from 304 in the 4th quarter to 348 at the end of the 1st quarter due to staffing challenges with home care providers.

Ronnie shared the Q1 (January-March 2025) Financial Report (please see handout for full details). Total revenue is projected to be under budget by \$176,791. Operating expenses are projected to be over budget by \$25,078, and purchased services are projected to be under budget by \$201,869. Home care assistance (HCA) is the biggest driver to being under budget for purchased services. This is related to the HCA staffing shortage increasing the number of clients waiting for an HCA provider.

Ken noted that there is \$50K budgeted for the Senior Center Grant funding. Since we are under budget

in other categories, there is room to award additional funding to the Senior Center Grant. Nicole added that we are all waiting to hear what will happen with our state and federal funding as what is being proposed will impact the clients we serve. Ken shared the good news announced on June 2, 2025 that the initial proposed cuts to the Older Americans Act Title III funding are not in the final budget so this will be flat funding. Also, in the draft federal budget, the Older Americans Act was to be split between the Centers for Medicare and Medicaid Services (CMS) and the Administration for Children and Families (ACF). In the final budget, this will not be split, all of the funding will be in ACF. Nicole asked if COA receives funding from the Community Services or Social Services Block Grants. Ken shared that we do not receive funding from either of those grants.

Program Update Report

Jennifer Heck reviewed the Program Update Report (please see handout for full details). Jennifer provided follow-up information on the Katy's Home Care violation that was shared at the meeting on February 18, 2025 meeting. In the 2024 annual review of Katy's Home Care, it was discovered that the owner at the time was listed on the Medicaid exclusionary list. This means that at some point there was a charge of Medicaid fraud. We met with the agency to review this finding and let them know that the owner on the Medicaid exclusionary list cannot interact with our Elderly Services Program (ESP). The owner on the Medicaid exclusionary list removed herself from ESP and the ownership of Katy's Home Care was transitioned to a new owner. They have been able to show evidence of compliance and we will continue to monitor on an annual basis.

COA has contracted with Restoration Adult Day Service (ADS). This provider is located in Hamilton County but will take clients in Clinton County. COA will assist with the coordination of transportation if needed. There is currently not an ADS provider in Clinton County.

Answer Care is in the contracting phase to become an HCA provider. We were also approached by an HCA provider in Clinton County who has availability in some of the harder to serve areas of Clinton County. We are in discussion and hope to bring them on as an additional HCA provider.

HUD Grant Update

Ken provided an update on the HUD grant that is being used for the Home Modification Program (see handout for details). HUD reported that we are hitting each benchmark. We are concerned about losing this funding which is projected to be available for 12 to 18 more months. We are working to identify individuals who are eligible for the program and use the funding now for home modifications versus spreading it out over the entire grant period.

CC Community Action – Accordion Door Update

Ken shared that the door has been successfully installed and all work is completed (see pictures in handout).

OLD BUSINESS

Fixed Cost Sharing Proposal

Ken reviewed the Fixed Cost Sharing Proposal. Cost sharing for services is a requirement in our contract with the Board of County Commissioners and has been in place from the beginning of the program for individuals who can afford to contribute. The cost-sharing process has been evaluated and changes to

simplify the process, maintain or increase cost-sharing revenue, and ensure economic hardships are considered in the cost-sharing amount are being proposed. The proposed model is a fixed rate versus a variable rate where the client's cost share amount would be a flat predictable amount. This alleviates the problem and confusion of fluctuating bills for older adults living on a fixed income.

Don asked if property taxes are included when determining housing expenses. Ken shared that housing expenses include rent, mortgage, and property taxes.

The most significant change proposed in the new cost-sharing model is taking liquid assets into consideration. This impacts 10% of applicants in the pilot program.

Tim Blackburn asked if the nursing home care cost of \$55,800 for six months of care stated in the proposal is the current cost and if it is a national or state average. Ken noted that this is the current state average cost based on a report published by the Department of Medicaid.

Nicole asked if there have been situations where a client has a copay but struggles to pay due to a new hardship. Ken shared that there is a hardship review process in place and will remain for these exceptions. If it is determined in the review that the client cannot afford the copay, it will be adjusted or waived.

Ronnie noted that only 33.9% of clients have a cost share. Ken added that the new process would apply to new applicants. Those currently in the program would be rolled into a fixed copay, but we would not recalculate their cost share, so they would continue paying the same amount that they have been paying.

Ken asked the committee to approve the proposal so that we can begin working on the implementation plan for the Fall of 2025.

Nicole requested a motion to approve the Fixed Cost Sharing Proposal.

Motion: Don Gephart made a motion to approve the Fixed Cost Sharing Proposal.

Second: David Moore seconded the motion.

Action: The Fixed Cost Sharing Proposal was unanimously approved.

Senior Center Grant Responses/Recommendation

The committee reviewed and scored five Senior Center Grant applications that were received (see handouts for details).

Don requested a spreadsheet with the Senior Center Grant application/award history be created to use for reference for future review of grant applications..

Action: Jennifer Heck to create a tracking spreadsheet for with Senior Center Grant funding history to date.

New Vienna Community Center – Replacement of HVAC Units

Tm Blackburn asked if New Vienna CC is used as a cooling center in the summer months. Paula confirmed they are not listed as a cooling center on COA's website.

Blanchester Senior Citizens Center – Tree Removal

After review and discussion, the Council felt the lower quote would provide the same service. If the center prefers to use the more expensive company, they would need to pay the difference. Don recommended follow up with Blanchester to ask if they can contribute more than \$500 to the project.

Action: Jennifer Heck to reach out to Blanchester Senior Center to ask if they can increase their contribution to the project.

Clinton County Senior Center – Parking Lot Repair

The Council would like clarification from CC Senior Center on the quote that they are recommending and the work that needs to be done to the parking lot (patching, replacing or both). It was agreed to recommend the project but need questions answered before the center moves forward with the work. This communication will be done via email.

Action: Jennifer Heck to follow up with CC Senior Center on the quotes and confirm the work that needs to be done.

Clinton County Senior Center – Concrete Replacement

The Council would like the center to follow up with the HMB to ask if they were awarded both projects (parking lot repair and concrete replacement), would they offer a discount.

Restoration Adult Day Service – Wheelchair Accessible Van

The Council will not recommend funding as this is not a Clinton County provider.

The Council agreed to recommend funding New Vienna Community Center, Blanchester Senior Citizens Center, and Clinton County Senior Center pending clarification received in follow-up questions.

Action: Jennifer Heck to follow up with New Vienna Community Center, Blanchester Senior Citizens Center, and Clinton County Senior Center by email requesting clarification/information on questions discussed in review of applications.

Nicole requested a motion to approve the funding for New Vienna Community Center, Blanchester Senior Citizens Center, and Clinton County Senior Center pending clarification/information is received in follow-up questions.

Motion: David Moore made a motion to approve the funding for New Vienna Community Center, Blanchester Senior Citizens Center, and Clinton County Senior Center pending clarification/information is received in follow-up questions.

Second: Tim Hawk seconded the motion.

Action: The funding for New Vienna Community Center, Blanchester Senior Citizens Center, and Clinton County Senior Center pending clarification is received/information in follow-up questions, was unanimously approved.

Abstentions: Stella Cramer

NEW BUSINESS

Annual Report

Paula reviewed the 2024 Clinton County ESP Annual Report (see handout for details).

Five-Year Levy Projections

Due to a time constraint, this agenda item was deferred to the September 16, 2025 meeting.

Federal/State Updates

Due to a time constraint, this agenda item was deferred to the September 16, 2025 meeting.

Laundry Delivery Evaluation

Due to a time constraint, this agenda item was deferred to the September 16, 2025 meeting.

HEARING THE PUBLIC

No one from the public was present.

ADJOURNMENT

With no further business to discuss, Nicole requested a motion to adjourn the meeting at 10:42 a.m.

Motion: Stella Cramer made a motion to approve the replacement of the room dividing door.

Second: Don Gephart seconded the motion.

Action: The meeting was adjourned at 10:42 a.m.

NEXT MEETING

September 16, 2025



**Clinton County ESP
Program and Financial Report
Quarter 2, 2025 (April - June 2025)**

Highlighted Findings

1. Census Trends

- A. Compared to last year (Quarter 2, 2024), census increased by 6 clients (from 444 to 450) or 1.35%.
- B. Compared to last quarter (Quarter 1, 2025), census increased by 7 clients (from 443 to 450) or 1.58%.

2. Fast Track Home

- A. Average length of stay had no change when compared to Quarter 1, 2025 (remaining at 49).
- B. New Enrollments had no change when compared Q1, 2025 (remaining at 17).
- C. Total clients who transferred to ESP from FTH decreased by -1 from Quarter 1, 2025 (from 9 to 8).

3. Financials

- A. Total Levy Revenue: The amount projected to drawn down from the levy is \$2.0 million in 2025, as compared to the budgeted amount of \$2.2 million. The variance as compared to budget is under by 156,939 or 7.3%
- B. Total Expenses: The projected expenses are \$2.1 million as compared to \$2.3 million in the budget. The variance as compared to budget is under by \$171,628 or 7.6%
- C. Purchase Services: The projected expense for in home services is lower by \$177,387 or 10.3% as compared to budget.

Quarter-End Census by Program

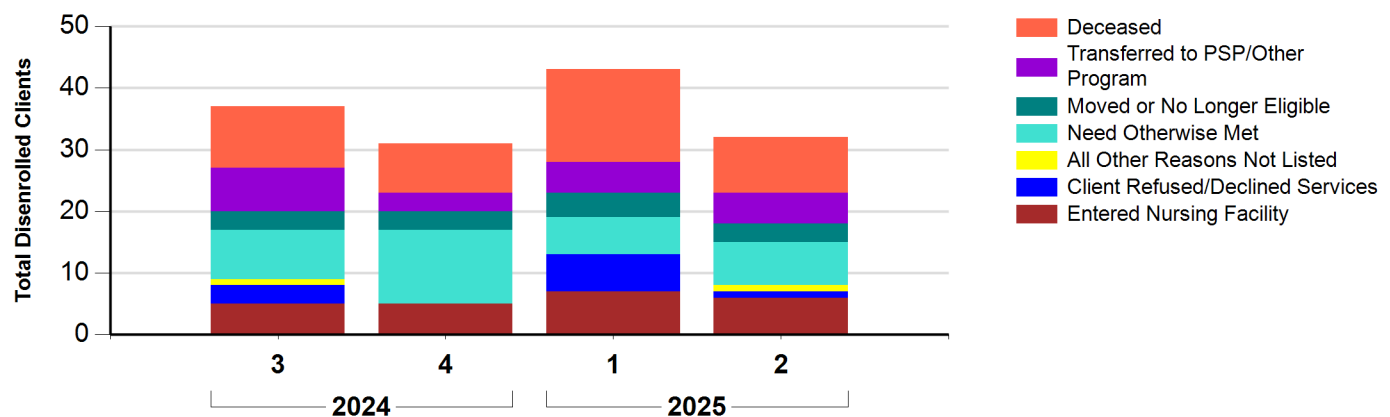
Year	2024		2025	
Quarter	3	4	1	2
ESP	451	448	443	450
FTH	9	4	11	6
Medicaid Programs	153	147	157	156
Passport	20	20	19	22
Assisted Living	2	4	2	1
Molina	59	54	59	56
Aetna	72	69	77	77

Quarter-End Census, New Enrollments, and Disenrollments

Year	2024		2025	
Quarter	3	4	1	2
Quarter-End Census	451	448	443	450
New Enrollments	41	29	37	44
Disenrollments	37	31	43	32

Disenrollment Outcomes

Year	2024		2025	
Quarter	3	4	1	2
Client Refused/Declined Services	3	0	6	1
Deceased	10	8	15	9
Entered Nursing Facility	5	5	7	6
Moved or No Longer Eligible	3	3	4	3
Need Otherwise Met	8	12	6	7
Transferred to PSP/Other Program	7	3	5	5
All Other Reasons Not Listed	1	0	0	1
Total	37	31	43	32



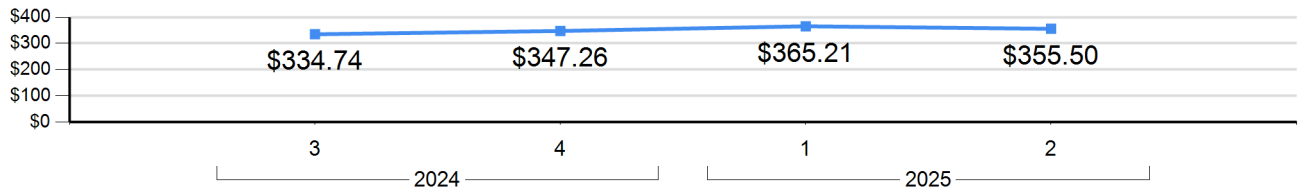


Clinton County ESP

Quarter 2, 2025 (April - June 2025)

TRADITIONAL ESP SERVICE TRENDS

Average Monthly Cost per Client



Distinct Clients Served by Service Group¹

Year	2024		2025	
Quarter	3	4	1	2
Adult Day Service	0	0	0	1
Consumer Directed Care	22	24	26	33
Electronic Monitoring	256	259	269	255
Home Care Assistance	251	236	244	214
Home Delivered Meals	177	173	191	201
Home Medical Equipment	7	16	14	5
Home Modification	4	2	8	6
Other Services	1	1	0	1
Transportation	11	16	12	10
All Services (Unduplicated)	438	435	461	449

Units Billed by Service Group *Please see the notes page for unit of measure descriptions by service.*

Year	2024		2025	
Quarter	3	4	1	2
Adult Day Service	0	0	0	9
Consumer Directed Care	1,893	1,643	1,406	1,693
Electronic Monitoring	835	750	723	737
Home Care Assistance	4,407	4,501	4,302	4,109
Home Delivered Meals	11,176	11,474	12,283	13,106
Home Medical Equipment	7	22	22	5
Home Modification	4	2	9	9
Other Services	1	3	0	1
Transportation	37	61	42	49

Dollars Paid by Service Group (Purchased Services)

Year	2024		2025	
Quarter	3	4	1	2
Adult Day Service	\$0	\$0	\$0	\$744
Consumer Directed Care	\$36,173	\$34,186	\$29,796	\$35,979
Electronic Monitoring	\$18,877	\$15,489	\$15,798	\$16,086
Home Care Assistance	\$154,887	\$163,782	\$156,238	\$150,197
Home Delivered Meals	\$122,029	\$130,083	\$138,563	\$147,489
Home Medical Equipment	\$1,327	\$9,163	\$8,649	\$1,255
Home Modification	\$6,820	\$6,150	\$10,740	\$3,285
Other Services	\$250	\$375	\$0	\$1,650
Transportation	\$4,177	\$5,976	\$3,920	\$5,377
All Services	\$344,540	\$365,204	\$363,704	\$362,062

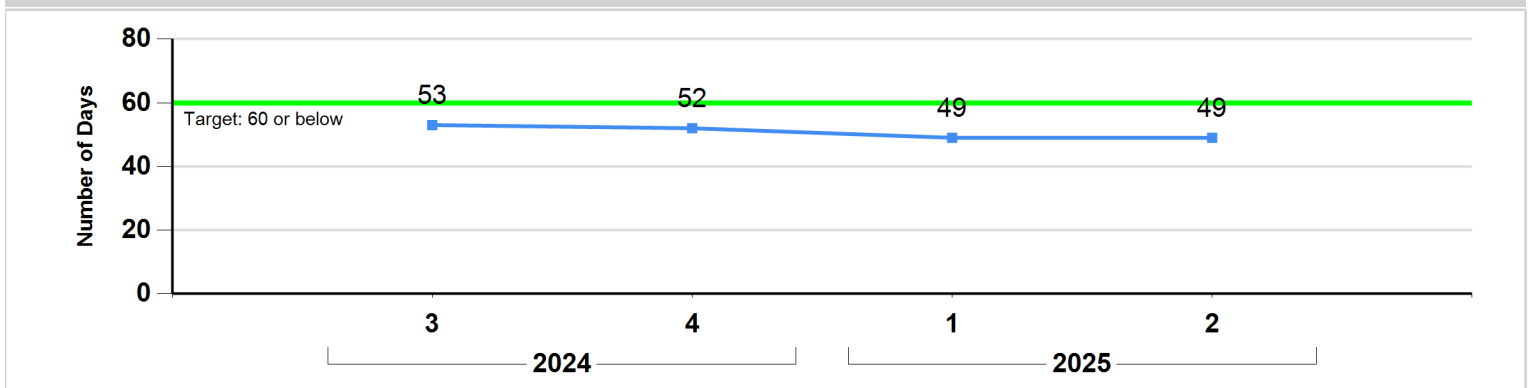
Total Clients Served, New Enrollments, Disenrollments

	2024		2025	
	Quarter 3	Quarter 4	Quarter 1	Quarter 2
New Enrollments	19	16	17	17
Disenrollments	21	19	12	22
Clients Transferred to ESP	12	15	9	8
	57.14%	78.95%	75.00%	36.36%

Enrollment by Setting

	2024		2025	
Enrollment Setting	Quarter 3	Quarter 4	Quarter 1	Quarter 2
Miami Valley Hospital	4	1	1	1
Spousal Meals	2	2	0	0
Community	0	0	2	0
Clinton Memorial Hospital	7	8	8	10
Mercy Hospital Network	0	0	0	1
The Christ Hospital	1	2	2	2
TriHealth Hospital Network	0	0	1	1
Other Hospital	1	0	0	1
Skilled Nursing Facilities	2	1	2	1
Rehabilitation Facilities	0	0	1	0
Skilled HHC	1	0	0	0
Not Captured	1	2	0	0
Total	19	16	17	17

Average Length of Stay



Distinct Clients Served by Service Group

Year	2024		2025	
Quarter	3	4	1	2
Electronic Monitoring	4	3	3	2
Home Care Assistance	4	1	4	0
Home Delivered Meals	18	9	12	11
Home Medical Equipment	2	4	0	3
Home Modification	0	0	1	1
Transportation	0	1	1	1
All Services (Unduplicated)	19	12	15	14

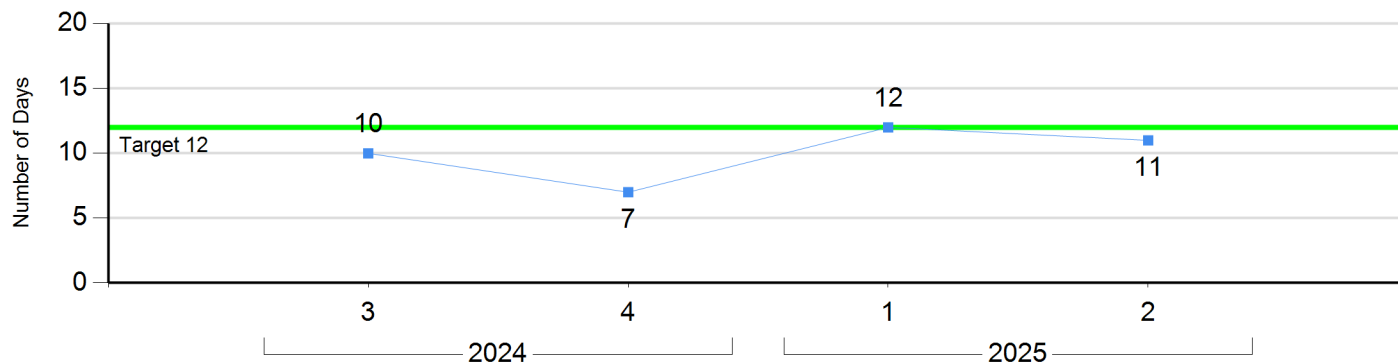
Units Billed by Service Group *Reference: Please see page 9 for unit of measure descriptions by service.*

Year	2024		2025	
Quarter	3	4	1	2
Electronic Monitoring	6	4	3	3
Home Care Assistance	47	2	8	0
Home Delivered Meals	458	245	348	296
Home Medical Equipment	2	5	0	5
Home Modification	0	0	1	1
Transportation	0	2	2	2

Dollars Paid by Service Group (Purchased Services)

Year	2024		2025	
Quarter	3	4	1	2
Electronic Monitoring	\$150	\$76	\$52	\$57
Home Care Assistance	\$1,635	\$70	\$271	\$0
Home Delivered Meals	\$5,034	\$2,792	\$3,989	\$3,378
Home Medical Equipment	\$2,650	\$420	\$0	\$324
Home Modification	\$0	\$0	\$755	\$545
Transportation	\$0	\$200	\$250	\$260
All Services	\$9,468	\$3,558	\$5,318	\$4,563

Average Number of Days from Intake Call to the Enrollment Assessment¹



Home Care Provider Network Referrals and Capacity

Year	Quarter	#Clients in Need of HCA & CDC or AddnAide	#Clients Not Matched with a Provider	% of Clients Not Matched with a Provider	% of Clts Receiving Traditional HCA	% of Clts Receiving CDC
2024	3	323	26	8%	81%	11%
2024	4	304	17	6%	83%	11%
2025	1	348	49	14%	77%	9%
2025	2	376	29	12%	76%	12%

Home Delivered Meals - Client Satisfaction Survey Results

Year	2024		2025	
Quarter	3	4	1	2
Overall Satisfaction	97.08%	99.34%	98.60%	98.32%
Good Choice of Meals Available	92.31%	100.00%	95.24%	93.33%

Medical Transportation - Client Satisfaction Survey Results

Year	2024		2025	
Quarter	3	4	1	2
Overall Satisfaction	96.00%	100.00%	100.00%	100.00%
Service Returns Client Home Promptly	100.00%	100.00%	100.00%	100.00%

Home Care Assistance - Client Satisfaction Survey Results

Year	2024		2025	
Quarter	3	4	1	2
Overall Satisfaction	93.51%	92.48%	91.85%	91.05%
Aide is Dependable	91.67%	97.33%	92.41%	90.24%

Referrals				
Year	2024	2024	2025	2025
Quarter	Q3	Q4	Q1	Q2
Number of Members Assisted	5	5	7	6
Over the Counter (OTC)	5	5	6	6

Services Awarded				
Year	2024	2024	2025	2025
Quarter	Q3	Q4	Q1	Q2
Emergency Response Service	5	4	3	4
Medical Transportation	2	2	4	5

Total Cost Savings by Quarter				
Quarter _ Year	Q3_2024	Q4_2024	Q1_2025	Q2_2025
Total Cost Savings(as of qtr. end date)	\$2,100	\$1,800	\$2,100	\$2,700

Total Annual Cost Savings	2024	2025
	\$6,000	\$4,800

	Annual Projected	Annual Budget	Budget Variance	Percent Budget Variance
Revenue				
Tax Levy Appropriations	\$2,003,075	\$2,160,014	(\$156,939)	-7.3%
Federal & State Funding				
Title III B	\$19,907	\$14,886	\$5,021	33.7%
Title III C2 - Home Delivered Meals	18,464	18,685	(221)	-1.2%
Title III E - Caregiver Support	2,069	19,364	(17,295)	-89.3%
Alzheimer's	0	3,467	(3,467)	-100.0%
Nutrition Services Incentive Program (NSIP)	11,342	11,524	(182)	-1.6%
Senior Community Services (SCS)	0	0	0	
Other Federal (AARPA)	0	0	0	
Client Contributions				
Client Donations	0	0	0	
Co-Pays Received	37,656	36,201	1,455	4.0%
Total Revenue	\$2,092,512	\$2,264,140	(\$171,628)	-7.6%
Expenses				
Operating Expenses				
COA Administrative	\$132,313	\$143,166	\$10,852	7.6%
Intake & Assessment	4,382	5,689	1,307	23.0%
FTH Case Management	70,817	70,014	(803)	-1.1%
Case Management	346,380	329,264	(17,116)	-5.2%
Total Operational Expenses *	\$553,892	\$548,133	(\$5,759)	-1.1%
Purchased Services				
Home Care Assistance	\$602,110 *	\$774,309	172,199	22.2%
Consumer Directed Care	147,503	174,541	27,038	15.5%
Respite Services	2,069	2,000	(69)	-3.5%
Home Medical Equipment	22,213	48,054	25,840	53.8%
Emergency Response Systems	63,529	81,702	18,172	22.2%
Minor Home Modifications	25,414	7,818	(17,596)	-225.1%
Chore	3,280	9,002	5,723	63.6%
Home Delivered Meals	591,661	543,786	(47,876)	-8.8%
Adult Day Service	744	0	(744)	0.0%
Medical Transportation	19,355	24,795	5,440	10.9%
Senior Center Funding	60,740	50,000	(10,740)	0.0%
Gross Purchased Services	\$1,538,620	\$1,716,007	\$177,387	10.3%
Gross Program Expenses	\$2,092,512	\$2,264,140	\$171,628	7.6%
Client Census	458 **	481	23	4.8%
Cost of Services per Client	\$271.86	\$279.67	\$7.81	2.8%

* COA is concerned about instability in home care providers that could result in reduced spending in Home Care Assistance in the near future.

** projected year end census

1. Census Trends

- A. Quarter-End Census by Program is a client count based on a one-day snapshot of clients with a status of 'Enrolled' or 'Suspended' on the last day of the quarter. It is used as an approximation of how many clients are being served on any given day.
1. The Service Trends section shows the client count based on billing data. This shows the number of clients whom services were delivered and invoiced. Given these differences, the quarter-end census and the client count for all services will not match.
- B. New Enrollments are calculated by taking the total number of clients who have an enrollment date during the quarter and an approved care plan.
- C. Disenrollment Outcomes
1. All Other Reasons Not Listed includes: Dissatisfied with Service/Program, Refused Cost, Share/Verification, Health/Safety, and Unable to Meet Client Need.
2. Client Non-Compliant includes: Declined Call/Visit, Delinquent Balance, Refused, Transfer to Passport/Other Program and Unable to Contact.
3. Adding the difference between *New Enrollments* and *Disenrollments* in a given quarter to the previous *Quarter-end Census* may result in a discrepancy due to the timing of census reporting and back dating client enrollments and disenrollments.

2. Service Trends

- A. Average Monthly Cost per Client is based on the average monthly cost of Intake and Assessment, Administration, Care Management and Provider Services divided by the quarter-end census.
- B. Clients Served by Service Group is based on billing data. These numbers represent the unduplicated client counts within each service group and overall. The All Services client count will not equal the sum of the service group subtotals because many clients receive more than one service.
- C. Home Care includes homemaking, personal care, companion, and respite services.
- D. Other Services includes Environmental Services.
- E. Dollars Paid by Service Group represents the total from the financial system. Clients Served and Units Billed represent when service was provided, dollars paid represents when services were paid.

3. FTH Census Trends

- A. Clients Enrolled in ESP is calculated by taking the clients who disenrolled from Fast Track Home within the quarter then determining the clients who have an active registration with the traditional ESP.
- B. Community Enrollment may include emergency referrals to ESP FastTrack service such as: Community Paramedicine, APS referral or other agency referral for FTH specific services.

4. FTH Service Trends

- A. Other Services includes Pest Control.

5. Unit of Measure Descriptions by Service

- A. Adult Day - Number of Days
B. Consumer Directed Care - Number of Hours
C. Electronic Monitoring - Number of Months
D. Home Care - Number of Hours
E. Home Delivered Meals - Number of Meals
F. Medical Transportation - Number of Trips

6. N/A: This is displayed on a case-by-case basis, but is most frequently related to a rate or unit change. The metric should display data in subsequent quarters after the change has taken effect.

7. Benefit Cost Savings:

OTC Medicare cards help cover the cost of over-the-counter drugs for seniors enrolled in certain Medicare Advantage plans. Not every Medicare Advantage plan offers this benefit, and limitations vary between the plans that do.

Clinton County Program Update Report September 2025

Adult Day Services (ADS)

Margaret's Heart Senior Day Center has been contracted as a new ADS Provider, providing both Intensive and Enhanced Adult Day services, as well as ADS transportation, to clients residing in Clinton County.

- Facility located in Hamilton County at: 651 Old State Rt. 74, Cincinnati, OH 45245

Electronic Monitoring Systems (EMS)

No change since the last report.

Environmental Services

A PASSPORT certified pest control provider, Go2-Pros Pest Control has been identified as an additional agency to procure for ESP Environmental Services. Go2-Pros is currently undergoing precertification for pest control and chore services.

Home Care Assistance (HCA)

AnswerCare successfully completed a precertification review and was contracted on 6/9/25. The agency has been authorized to provide service to 11 HCA clients in Clinton County.

7/8/25 - Katy's Home Care has been placed on hold for new referrals for an Conditions of Participation violation. Evidence of compliance was requested, and we are currently reviewing the information submitted to determine if compliance is met.

We are actively working on procuring additional HCA providers as needed to serve Clinton County.

A Miracle Home Care and A Best Home Care are current ESP HCA providers in the process of expanding their service area to include Clinton County.

Home Delivered Meals (HDM)

No updates since last report.

Home Medical Equipment (HME)

On 4/16/25 Janz Medical Supply was placed on hold for new referrals due to a lack of communication and not fulfilling their current orders.

As of 8/22/25 Janz Medical Supply remains on hold as they have not yet submitted requested documentation for their annual Structural Compliance Review (SCR). Several communications have been made to Janz from COA's Provider Services. They will remain on hold until evidence of compliance with the SCR is received, or further steps are determined.

Minor Home Modification and Repair (MHM)

No change since the last report.

Senior Farmers Market Nutrition Program (SFMNP)

Benefits continue to be redeemed for the 2025 SFMNP. To date, Clinton County residents have applied for over \$5000 in benefits. We are encouraging those with benefits to redeem at the two local markets due to only \$212 in benefits having been redeemed as of August 2025. Applications can still be completed until September 30th and benefits are available to be redeemed through November 30th.

Transportation Services

No changes since the last report

Clinton County Senior Services Grant

Up to \$50,000 (county wide) is available to fund request for delivering services to older adults over the age of 60 in Clinton County. Uses of the funding could include capital projects, or startup expenses for Senior Centers, within Clinton County. Below is a breakdown of the awards/application submissions for these funds:

- New Vienna Community Center was awarded \$24,000.00 minus \$2,500.00 contribution for a new HVAC system
- Blanchester Senior Citizens Center was awarded \$6,500 minus \$750.00 for Tree Removal
- Clinton County Community Action Program (2 grant submissions)- additionally requested information will be presented/discussed for a final decision.

2025 Provider Monitoring Schedule

CLINTON COUNTY ESP PROVIDER MONITORING SCHEDULE

(Please find below the list of Clinton County Providers of ESP Services and the tentative dates for annual review for 2025.)

Clinton County ESP Providers	Review Type	Review Tentative Date
Active Day Cincinnati	Annual	Dec-25
American Ramp Systems	Biennial	Nov-25
Arrow Heating Cooling and Home Maintenance, LLC	Annual	Nov-25
Bayley Adult Day	Annual	Aug-25
Bernens Medical Pharmacy	Biennial	Dec-25
Clinton County Community Action Program	Annual	Sep-25
Custom Home Elevator & Lift Co.	Biennial	Aug-25
First Community Health Care Services, LLC	Annual	Dec-25
Gabriel's Angels Home Care	Annual	Aug-25
Guardian Medical Monitoring	Biennial	Nov-25
Home First Non-Medical	Biennial	Dec-25
Janz Medical Supply FKA Mullany's	Annual	Jun-25
Katy's Home Health Care LLC	Annual	Aug-25
Milt's Termite & Pest Control	Biennial	Jul-25
PWC People Working Cooperatively, Inc.	Biennial	May-25
Senior Helpers of Dayton	Annual	Sep-25

2025 Draft Request for Proposal (RFP) Schedule

COA is not currently proposing to post any RFPs for the remainder of 2025.

We will continue to monitor client service needs as the year progresses to determine if any additional RFPs need to be published this year.

Services with a capacity problem:

The following services have been identified as having a capacity problem. Per Section 5 (A) of our contract, COA is requesting a waiver of competitive bidding requirements so that we can recruit new providers for the following services:

1. Home Care Assistance
2. Environmental Services
3. Minor Home Modifications & Repairs
4. HME Non-Permanent Ramps
5. Adult Day Services

From: Trampler Brothers Paving <tpaving@fuse.net>
Sent: Friday, August 1, 2025 12:18:21 PM
To: Carol Ewing <CarolEwing@clintoncap.org>
Subject: QUOTE

July 31,2025

Clinton Co. Community Action

Attn: Carol

717 N. Nelson Ave.

Wilmington, OH 45177

We, Trampler Brothers, agree to furnish all labor, materials, equipment and insurance needed to complete the following work.

Re: Asphalt Resurfacing of Parking lots (1,024 sq.yds.)

1. Take up existing asphalt where needed to meet adjoining surfaces flush.
2. Trim grass from edges of pavement.
3. Clean dirt and loose material from asphalt surface.
4. Apply a tack coat of SS-1h to surface.
5. Pave area with 2" of 448 asphalt using a power paver.
6. Compact asphalt using a five ton roller.
7. Hand tamp exposed edges of asphalt to a beveled edge.

For the sum of \$23,990.00

Thank you for the opportunity to bid your work.

Terry Trampler

Terms: *Payment in full upon completion- per Invoice.*

- *Pricing subject to change with fuel and material cost increases.*
- *Any permits/license required will be the responsibility of property owner to produce and pay all fees for same.*
- *There shall be a one year guarantee on the materials and workmanship, except cracks caused by weather conditions, ground movements, or damage incurred by excessive vehicle weight or abuse, or grading limitations dictated by surrounding areas.*
- *Any additional excavation or materials that are necessary due to inadequate ground conditions that were not observable at the initiation of the project will be the financial responsibility of the customer.*
- *If payment is not received within 30 days of work completion/invoicing, interest charges will occur.*

Nicole Trampler

Trampler Brothers Paving, Inc.

11516 Reading Rd.

Cincinnati, OH 45241

513-777-6747

APPLICATION



Clinton County Senior Services Grant

Please include the following information when submitting the attached application for the Clinton County Senior Services Grant. All completed documents should be submitted to: **Provider_Services@help4seniors.org**.

Explain the proposed purchase or project:

- Provide a brief explanation of your agency's experience and commitment to the aging population.
- Why is the project or request needed?
- How will the project or request benefit Clinton County residents 60+?
- How will this project or request help to grow your services to Clinton County Residents 60+?
- Provide the estimated number of Clinton County residents 60+ who will benefit from this project or request.
- Explain how this project or request benefits those not currently engaged in service due to access barriers.?
- How long has this need gone unaddressed?

Proposed project budget breakdown

- Provide as much detail as possible, as insufficient details may be reason to deny the request.
 - Provide an explanation of what other funding options have been explored.
 - Provide an explanation of how much funding your agency can contribute to the overall project expense.
 - If your agency cannot contribute to the overall project expenditures, provide an explanation as to why not.
- Attach a minimum of two quotes to the application for any purchased equipment or services.

Budget narrative:

- Provide a breakdown of expenses.

Service Quotes:

- Attach two service quotes for requested use of funds.

Owner approval letter (if applicable)

- If senior center operates in a community building not owned by the senior center, attach owner approval letter to seek grant funding for specified project.

Applications are due by May 23, 2025

Please direct any questions or concerns to **Provider_Services@help4seniors.org**

Clinton County Senior Services Grant Application:

Non-Profit Agency Name	Clinton County Community Action Program, Inc.
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Clinton County Senior Services Grant

Address:	789 N. Nelson Avenue
Contract Person:	Jane Newkirk
Contract Email:	janenewkirk@clintoncap.org
Contact Phone Number:	937-382-8365
Explain the Proposed Purchase or Project:	The parking lot at the Aging Up Center (Clinton County Senior Center) is in need of repair. Over the years we have been able to maintain the lot by doing patch work of spots needing attention as well as seal coating to maintain the asphalt. With the lot being 25 years old more attention is needed to keep the lot in usable condition. With the lot being maintained for this long it is in need of more permanent repairs. We obtained bids from three companies. We also obtained two quotes for sealcoating. While all companies contacted were shown the same areas the bids are completely different. The one bid reflects major repairs which should extend the life of the lot for several years while the remaining quotes reflect addressing less areas of repair.
Proposed Budget Breakdown and Narrative:	The quote of \$21,000 provided by HMB is to address all issues with the lot. It does not cover the cost of sealcoating and striping the lot which would be an additional \$3,992 from Hester Asphalt. Total for all services - \$24,992
What other funding options have been explored?	We have applied for foundation funds for another project that would enhance the center so we have not sought any additional funding for this project.
Provide an explanation of how much funding your agency can contribute to the overall project expense. If your agency cannot contribute to the overall project expenditures, provide an explanation as to why not.	With funding for the senior center being under the cost of operation and Community Action responsible for carrying the shortfall the parking lot repair is not financially feasible.



Clinton County Senior Services Grant

*Attach two service quotes for requested use of funds.

ASPHALT REPAIR QUOTES

- 1. GradeCo – Ron Potts**
- 2. Brown Paving &
Construction (HMB)**
- 3. Simmons Paving & Seal
Coating, Inc.**

GradeCo of Clinton County

585 W. Washington St.

Sabina, Ohio 45169

(937) 584-4823

Fed ID# 20-4533660

Estimate

Date	Estimate
5/8/25	No 8410

CUSTOMER

Clinton Co. Community Action

Senior Center

717 N. Nelson Ave

Wilmington, OH

Carol

(937) 725-6071

224sq

DESCRIPTION

Remove existing asphalt from (2) areas in parking lot.
Approx. 9'w x 106'L and 10'w x 106'L. Haul off site. Grade
stone base for 3" of compacted 448 type 1 asphalt.

\$11,130.00 25% deposit required
\$2,782.50

Thank you,

Ron Potts (937) 218-3290



payment due upon completion

We guarantee all work to be completed in a neat and workmanlike manner. No warranties expressed on materials supplied by vendors. If bid is acceptable, please sign and return one copy. Contract void after 60 days from signing.

Signature _____

Date _____

ESTIMATE

HMB Paving (dba) BROWN Paving
3007 Ogden Dr
Middletown, OH 45044-7537

brownpaving@icloud.com
+1 (513) 910-2279
1800asphaltohio.com



Bill to

Carol Ewing
717 North Nelson Ave
Wilmington, Ohio 45177
United States

Ship to

Carol Ewing
717 North Nelson Ave
Wilmington, Ohio 45177
United States

Estimate details

Estimate no.: 1003
Estimate date: 04/26/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Asphalt Overlay & Paver Patch	Overlay of front lot & Paver Patch Sqft Approx- 8,525 Mill transitional areas for a level surface. We then will clean all debris and haul off. Apply SSH1 tack for bonding the old and new asphalt together. Thereafter leveling any low areas as needed. Finally install 2" of #448 ODOT surface asphalt, where it will then get rolled and compacted.	1	\$21,000.00	\$21,000.00
2.	Asphalt Patches	Asphalt Patches Sqft Approx- 4,170 We will Mill transitional areas to given patches, to make them square and uniform. Clean areas and haul debris off. Apply SSH1 tack to bond the asphalt together. Install 2-3" of #448 ODOT surface asphalt, depending on depth of the patches. We then will roll and compact. Finally seal all edges with a hot tar edge seal to better ensure the life of the patches.	1	\$16,000.00	\$16,000.00
Total					\$37,000.00

Accepted date

Accepted by

1

Simmons Paving and Seal Coating, Inc.

7050 Hightop Rd
Hillsboro, OH 45133
+19374021096



Estimate

ADDRESS

Clinton County Community Action Senior Center
717 N Nelson Ave
Wilmington, Ohio 45177
Attn: Carol Ewing

ESTIMATE

1183

DATE

04/24/2025

PRODUCT/SERVICE	AMOUNT
Asphalt Repairs	18,991.00
Scope of Work: Asphalt Repairs (approx. 2000 sq ft) and re-stripe affected areas	
*Remove and cut back all vegetation	
*Prep and clean all asphalt with high-powered industrial blower	
*Crack fill using commercial-grade hot pour per specification on new lot only	
*Apply seal coat	
*Re-stripe to existing layout	
Equipment Used:	
24" Bobcat asphalt planer	
T650 track machine	
CAT industrial vibratory roller	
Hamm industrial vibratory roller	
High power industrial blower	

Thank you for your business!

TOTAL

\$18,991.00

Accepted By

Accepted Date

SEALCOATING QUOTE

hester asphalt sealcoating and line stripping

8889 Grimsley Rd
Leesburg, OH 45135-9236 USA
hesterasphalt@yahoo.com

Estimate

ADDRESS
melissa

ESTIMATE
DATE

1022
05/05/2025

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
sealcoat and restripe	we will take the grass back, clean the lot, fill the cracks as needed with hot tar, seal coat the lot then restripe lines back as is		3,992.00	3,992.00

SUBTOTAL	3,992.00
TAX	0.00
TOTAL	\$3,992.00

Accepted By

Accepted Date

ASPHALT PICTURES











APPLICATION



Clinton County Senior Services Grant

Please include the following information when submitting the attached application for the Clinton County Senior Services Grant. All completed documents should be submitted to: **Provider_Services@help4seniors.org**.

Explain the proposed purchase or project:

- Provide a brief explanation of your agency's experience and commitment to the aging population.
- Why is the project or request needed?
- How will the project or request benefit Clinton County residents 60+?
- How will this project or request help to grow your services to Clinton County Residents 60+?
- Provide the estimated number of Clinton County residents 60+ who will benefit from this project or request.
- Explain how this project or request benefits those not currently engaged in service due to access barriers.?
- How long has this need gone unaddressed?

Proposed project budget breakdown

- Provide as much detail as possible, as insufficient details may be reason to deny the request.
 - Provide an explanation of what other funding options have been explored.
 - Provide an explanation of how much funding your agency can contribute to the overall project expense.
 - If your agency cannot contribute to the overall project expenditures, provide an explanation as to why not.
- Attach a minimum of two quotes to the application for any purchased equipment or services.

Budget narrative:

- Provide a breakdown of expenses.

Service Quotes:

- Attach two service quotes for requested use of funds.

Owner approval letter (if applicable)

- If senior center operates in a community building not owned by the senior center, attach owner approval letter to seek grant funding for specified project.

Applications are due by May 23, 2025

Please direct any questions or concerns to **Provider_Services@help4seniors.org**

Clinton County Senior Services Grant Application:

Non-Profit Agency Name	Clinton County Community Action Program, Inc.
------------------------	---

Clinton County Senior Services Grant

Address:	789 N. Nelson Avenue
Contract Person:	Jane Newkirk
Contract Email:	janenewkirk@clintoncap.org
Contact Phone Number:	937-382-8365
Explain the Proposed Purchase or Project:	Replacement of the concrete area leading from the back parking lot to the kitchen door of the Aging Up Center. This area is utilized for delivery of Home Delivered Meals as well as loading the Home Delivered Meals for Delivery to clients. It is also utilized for delivery of Congregate Meal groceries. The area is 25 years old and is beginning to deteriorate. Over the years it has been necessary to complete patch work, but this only holds for a period of time.
Proposed Budget Breakdown and Narrative:	We have obtained 4 bids, attached and the least expensive is Corbett's Contracting at \$9,500.
What other funding options have been explored?	We have applied for foundation funds for another project that would enhance the center so we have not sought any additional funding for this project.
Provide an explanation of how much funding your agency can contribute to the overall project expense. If your agency cannot contribute to the overall project expenditures, provide an explanation as to why not.	With funding for the senior center being under the cost of operation and Community Action responsible for carrying the shortfall this repair is not financially feasible.



Clinton County Senior Services Grant

*Attach two service quotes for requested use of funds.

CONCRETE QUOTES

- 1. Rock Solid**
- 2. HMB Paving – Brown's**
- 3. Corbett's Contracting**
- 4. Domain**



4505 St. Rt. 73
Hillsboro, OH 45133
937.212.7881
Rocksolidconcrete1985@gmail.com

May 1st, 2025

717 N. Nelson Ave.-Carol Ewing

SCOPE:

Based on the project plan in the bid request and our thorough review of the location, I have developed this proposal.

This bid includes:

- Tear out and replace existing walk/delivery drive. Replace with 4" 4000 PSI concrete and fiber reinforcement.
- All spoils to be hauled away from job.
- Labor and materials included in bid.

Total Cost for Project- \$16,275.50

- Bid is also subject to additional charges for unforeseen obstacles

Thank you for the opportunity to bid your project. If you have any questions, please give me a call.

Thanks,

Preston Boggs
Owner
Rock Solid Concrete, LLC

ESTIMATE

HMB Paving (dba) BROWN Paving
3007 Ogden Dr
Middletown, OH 45044-7537

brownpaving@icloud.com
+1 (513) 910-2279
1800asphaltohio.com

**Bill to**

Carol Ewing
717 North Nelson Ave
Wilmington, Ohio 45177
United States

Ship to

Carol Ewing
717 North Nelson Ave
Wilmington, Ohio 45177
United States

Estimate details

Estimate no.: 1002
Estimate date: 04/26/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Concrete	Concrete Sqft Approx- 928 Complete Tear out/ Replace We will tear out existing concrete and haul off debris. We then will form and final prep the area that's receiving new concrete. Finally we will pour 4" of concrete in given area with a broom finish.	1	\$10,500.00	\$10,500.00
Total					\$10,500.00

Accepted date**Accepted by**

Please review the estimate to accept or reject

Reject Estimate

Accept Estimate

ESTIMATE



Corbett's Contracting LLC
(513) 537-3116
3233 pansy road
clarksville, Ohio 45113
corbettscontracting.com

Billed to
Carol Ewing
(937) 725-7745
WILMINGTON, OH 45177

Estimate No	EST-294
Issue Date	May 6, 2025
Expiry Date	May 20, 2025

ITEM NAME	SUBTOTAL
concrete drive \$9,500.00 x 1 this includes tearing out and pouring concrete back as is. 4 inches of 4000 psi concrete with fiber	\$9,500.00
Subtotal	\$9,500.00
Amount Due (USD)	\$9,500.00

Terms & Notes:

This estimate does not include finished landscaping

Domain Roofing and Construction
1 Davids Dr
Wilmington, OH 45177
+19375273851
tony@domainroofingandconstructi
on.com



4

Estimate

ADDRESS

Clinton County
Community Action

ESTIMATE # 2686

DATE 05/02/2025

ACTIVITY	QTY	RATE	AMOUNT
Concrete Amount includes all labor and material	1	10,500.00	10,500.00

Concrete pad behind Community Action

- Demo and remove existing concrete pad (attempt to save section near shed).
- Add additional gravel base if needed.
- Compact gravel base.
- Forms for new concrete to match existing design.
- Reinforce rebar if needed.
- Pour concrete pad, same design as existing (1050 total square feet). Broom finish with finished-edge and joints.
- Remove forms. Clean up and haul away all debris.

Estimates are valid for 30 days.
Please review this estimate and let me know how you'd like to proceed.
Thank you for considering us for your project!
Domain Roofing and Construction

TOTAL

\$10,500.00

Accepted By

Accepted Date

CONCRETE PICTURES













Clinton County Elderly Services Program
Draft - Budget
January 1, 2026 - December 31, 2026

				<u>% Change</u>	
	<u>Total 2026 Proposed Budget</u>	<u>2025 Budget</u>	<u>2025 Projected</u>	<u>2026 Budget to 2025 Projected</u>	<u>2026 Budget to 2025 Budget</u>
Revenue					
Clinton County Levy					
Levy Appropriations	\$ 2,355,577	\$ 2,160,014	\$ 2,003,075	17.6%	9.1%
Total County Levy Funding	2,355,577	2,160,014	2,003,075	17.6%	9.1%
Client Cost-share and Donations	40,796	36,201	37,656	8.3%	12.7%
Title III and State Funding	47,666	67,925	51,781	-7.9%	-29.8%
Total Revenue	\$ 2,444,038	\$ 2,264,140	\$ 2,092,512	16.8%	7.9%
Expenses					
Client Services					
Intake & Assessment	5,014	5,689	4,382	14.4%	-11.9%
Fast Track Case Management	72,617	70,014	70,817	2.5%	3.7%
Case Management	353,682	329,264	346,380	2.1%	7.4%
Provider Services	1,758,185	1,666,007	1,477,880	19.0%	5.5%
Senior Center Funding	100,000	50,000	60,740		
Total Client Services	2,289,497	2,120,974	1,960,198	16.8%	7.9%
COA Administration	154,541	143,166	132,313	16.8%	7.9%
Total Expenses	\$ 2,444,038	\$ 2,264,140	\$ 2,092,512	16.8%	7.9%

Average Daily Census for 2026 is projected to increase 2.4% from 2025 year end Projections A 2% contingency has been added to account for deviations in client enrollment and cost assumptions.



Council on Aging of Southwestern Ohio
4601 Malsbary Rd
Blue Ash, Ohio 45242
(513) 721-1025
(800) 252-0155
www.help4seniors.org

Draft Budget Highlights
For the Clinton County Elderly Services Program
For the Program Year January 1, 2026 – December 31, 2026

Budget Highlights:

The 2026 budget represents an increase in tax levy appropriations of \$352,502 (17.6%) as compared to 2025 projections. The increased budget is to support outreach efforts to serve more eligible older adults in the county as well as to expand provider and fast-track home services. We will be allocating \$24,161 of Title III funding to expand caregiver services. We are also recommending increasing the funding for senior centers from \$50,000 to \$100,000 in an effort to reestablish adult day services in the county.

Client Census:

- Program year 2025 – is projected to end the year with approximately 458 in combined ESP and Fast Track Care Management clients being served monthly. This represents a net gain of 6 clients (1.3%) for the year. We estimate total number of clients served to be 648.
- Program year 2026 – is projected to increase to 484 clients. This is an increase of 26 clients (5.7%). The budget is based on population growth at a 48.1% market penetration rate. Total number of clients served during the year is estimated to be 691, which reflects increased outreach efforts in the county.

Tax Levy Revenue:

- The amount of Tax levy appropriation needed in 2026 is \$2.4 million, which is an increase of \$352,502 or 17.6% when compared to the 2025 projected spending.

Client Cost-share and Donations:

- The updated cost-share model will go into effect October 2025. As a result, we are budgeting \$40,796, which is 8.3% higher than our current amount of \$37,656 projected for 2025. Donations are collected for home delivered meals. We have not collected or projected any donations for 2025, so we are being conservative by not including donations in the budget for 2026. We will continue to look into the drop in donations we are seeing in all counties.

Title III and State Funding:

- Traditional Title III funding is decreasing by \$4,116 (-7.9%); this includes \$452 reduction in Alzheimer's funding. With the current absence of an adult day facility, we have shifted \$24,161 to support additional opportunities to provide caregiver support in the county; this will be done through RFP.

Provider Services:

- The budget for provider services assumes no change to the current service package. We are projecting growth of 19.0% in this category, which includes a 2% contingency, when compared to current spending projections. We are adding three new providers for home care assistance in 2025 and expect to see an increase of \$126,801 in 2026, as clients come off the waiting list for these services. We do have a rate increase scheduled in the final year of our home care assistance contract. It will be going out to bid in the spring of 2026. We are also now starting year 3 of our 3-year grant from HUD which will pay for Home Modifications in the county. We are estimating savings of \$70,000 in 2026 services being charged to HUD instead of the levy.

Intake & Assessment:

- Clinton County intake is leveraging COA's ability to offset the cost of intake services to benefit the county. State and Federal funding sources are charged prior to the use of levy funds for intake functions. Levy funding is payer of last resort. The budget includes a 2% contingency.

Fast Track Care Management:

- Spending is budgeted to be \$72,617 in 2026, which is an increase of \$1,799 (2.5%) from 2025 projected spending. In 2025 the methodology for allocating fast track home case management cost across all counties was updated; 2026 is budgeted to support the growth we are planning for this program.

Care Management:

- Care management is based on a rate per client serviced. The budget amount reflects the staffing needs based on the number of clients enrolled in the program.

Senior Center Funding:

- This is funding set-aside for one-time investments in senior center needs as discussed with the Advisory Council. We are recommending increasing spending to \$100,000 in 2026 to help reestablish adult day services in the county.

COA Administration:

- Administration is budgeted to be \$154,541. This is an increase of \$11,375 (7.9%) when compared to the 2025 budget. This is based on a 6.75% rate of the combined services of intake, case management, fast track care management, and provider services.