

AGENDA

BCESP Advisory Council Meeting

September 10, 2026 | 3:00 pm – 5:00 pm

LifeSpan, Inc. – 1900 Fairgrove Avenue, Hamilton, OH 45011 – Bever Room

<https://zoom.us/j/93173186228?pwd=lc37hFUKUY7U7rkFT7CyWbYbllWhsG.1>

Meeting ID: 931 7318 6228 | Passcode: 328364

CALL TO ORDER / INTRODUCTIONS ❖ Kendra Young	3:00-3:05	Michael Berding
APPROVAL OF MINUTES ❖ June 18, 2026 Minutes (Action Needed)	3:05-3:10	Michael Berding
QUARTERLY REPORTS ❖ Program Dashboard & Financial Report ❖ Program Update Report ○ Maximum Reimbursement Rates ○ HUD Modification Grant	3:10-3:25 3:25-3:40	Kim Clark & Ronnie Spears Antoinette Moore
COMMITTEE REPORTS ❖ Governance Committee	3:40-3:55	Kevin Kurpieski
OLD BUSINESS ❖ ESP Advisory Council Hybrid Policy (Action Needed) ❖ CareDirector Update	3:55-4:05 4:05-4:15	Ken Wilson Kim Clark
NEW BUSINESS ❖ Draft 2027 Budget (Action Needed)	4:15-4:30	Ronnie Spears
HEARING THE PUBLIC	4:30-4:35	Michael Berding
ADJOURNMENT (Action Needed)	4:35	Michael Berding

NEXT MEETING: December 10, 2026

MINUTES
BCESP ADVISORY COUNCIL MEETING
THURSDAY, JUNE 18, 2026 @ 3:00 P.M.

ATTENDANCE

<i>Members Present:</i>	<i>COA Staff:</i>	<i>Guests:</i>
Michael Berding Cara Brown Shawn Cowan Tresea Hall Jennifer Heston-Mullins Kevin Kurpieski Emily Liechty Sherry Lind John McCarthy Sherrill Swann Nancy Williams	Kim Clark Judy Eschmann Jennifer Heck Antoinette Moore Paula Smith Ronnie Spears Shelby Stout Ken Wilson	Emily Bolen Joyce Kachelries Karen Dages
<i>Excused:</i> Amy Simpson	<i>Facilitator:</i> Michael Berding	<i>Scribe:</i> Christina Adams
<i>Absent:</i>		
Brandi Ballantyne		

CALL TO ORDER / INTRODUCTIONS

The June 18, 2026 Butler County Elderly Services Program (ESP) Advisory Council was called to order by Michael Berding at 3:02 p.m. and introductions were made.

Kevin Kurpieski recognized the upcoming retirement of Joyce Kachelries, Director of LifeSpan, and thanked her for her decades of service to LifeSpan and Adult Protective Services.

APPROVAL OF MINUTES

Michael Berding called for a motion to approve the March 12, 2026 Butler County ESP Advisory Council minutes.

Motion: Kevin Kurpieski made a motion to approve the March 12, 2026 minutes as presented.

Second: Shawn Cowen seconded the motion.

Action: The March 12, 2026 minutes were unanimously approved as presented.

Butler County ESP Annual Report

Paula shared the 2025 Butler County ESP Annual Report (see handout for details). The report demonstrates how levy dollars serve older adults and caregivers to support independent living. Key sections include a letter thanking voters for approving the levy increase (the first in 20 years), client statistics (most clients are female, live alone, over age 70, and have limited income), success stories accessible via QR code, and a breakdown of expenses and revenue. The report also highlights the new cost-sharing model, enrollment restriction lifts, improvements in the home care workforce, and Council on Aging's role as an Area Agency on Aging.

Program Dashboard & Financial Report (January-March 2026)

Kim provided a review of the 1st quarter Program Dashboard (see handout for full details). The ESP census increased from 2,634 to 2,692 individuals in the 1st quarter. This increase is attributed to managed enrollment being lifted. Fast Track Home (FTH) ended the quarter with a census of 38, the highest enrollment in recent quarters. The Medicaid program section of the report now reflects the census with the new Next Generation MyCare health plans; Anthem, Buckeye, and CareSource along with Molina which was an existing plan. Aetna lost their contract and those clients were migrated to a new plan. Home-delivered meals remained the highest utilized service in both ESP and FTH. There were 17 clients who transferred into ESP following their FTH enrollment, and the average length of stay in the program was 52 days. Only 61 (4%) of the 1414 clients in need of home care assistance were not matched with a provider. This number has been improving as the home care assistance network has improved. Overall client satisfaction rates were favorable; home delivered meals 98.91%, medical transportation 98.51%, and home care assistance 96.52%. During the 1st quarter, 14 individuals were assisted in utilizing their Medicare Advantage Plan benefits, saving the levy program \$5,700.

Ronnie reviewed the Financial Report (see handout for details). This is based on actuals for January through March and projections for the remaining months of the year. Tax levy appropriations are under budget by \$34K (0.2%). Overall revenue is within 0.4% of budget. Operating expenses are within 1.1% of budget in all categories with the exception of case management, and purchases services is under budget by \$22K (0.2%).

Five-Year Levy Projections (2026-2030)

Ronnie shared the five-year levy projections (see handout for details). The goal at the end of this levy cycle in 2030 is to have a fund balance that covers three to six months of services. We project we will end with a balance that will cover six to seven months of services. At the end of 2026, the first year of this levy cycle, we are projecting to collect \$18.9M. Ken added that collections are off slightly this year due to the Homestead exemption that was approved by the county commissioners.

Program Update Report

Antoinette reviewed the Program Update Report (see handout for details). The Home Care Assistance (HCA) RFP has been published and is currently in the proposal scoring phase. The estimated award date is the week of July 6, 2026, with a client transition period beginning September 2026 and new contracts starting October 1, 2026. The transportation RFP is also open and follows the same timeline as the HCA RFP. Butler County was awarded \$14,050 in funding for the 2026 Senior Farmers Market Nutrition Program which will allow for 281 program recipients. Due to the expiration of the federal American Rescue Plan Act (ARPA) in September 2025, the overall program budget was reduced back to original funding levels. Redemption rates will be monitored closely, and strategies are being developed to improve redemption rates, with the goal being to demonstrate the need for additional funding in 2027. Home medical equipment provider Home Care Mattress has undergone a change of ownership and is now operating as Momentum Mobility Solutions (DBA: Next Day Access). Per standard protocol, referrals were paused pending verification that the new owner understands compliance requirements and existing contract expectations. Verification has been completed and the hold lifted. The 2026 Provider Monitoring Schedule is included in the report.

In addition to the Program Update report, Antoinette shared an update on the Medicaid fraud initiative. The Governor issued a moratorium in May 2026 to identify providers with fraud concerns. The State identified 33 providers for review and potential suspension. COA identified a handful of current providers on that list and is conducting full compliance reviews in alignment with Ohio Department of Medicaid (ODM) guidelines. Providers with compliance concerns have been placed on hold for new referrals, and

contracts may be terminated if issues are confirmed. COA has posted relevant links on its website for provider transparency. Butler County has a provider, Comfort and Care Home Health Agency, that owns two different companies with clients, so they have put them on hold for referrals while we conduct a thorough review of their billing to confirm compliance. If there are concerns, we will follow through with next steps as outlined in our contract. Ken added that he has informed the county that we will be terminating agreements with two ESP providers that appeared on the State's list because they neglected to inform COA of their Medicaid suspension. This impacts five clients who will be transitioned to another provider. Additionally, Ken shared that there is zero indication that there has been any fraud in ESP. We reviewed prior audits and records and found no indication of a problem.

COMMITTEE REPORTS

Governance Committee Report

Kevin provided an update from the Governance Committee. We would like the Advisory Council to consider referring applicant Kendra Young to the Commissioner's office for appointment.

Kevin Kurpieski requested a motion to recommend Kendra Young to the Commissioner's office for appointment to the BCESP Advisory Council.

Motion: Shawn Cowan made a motion to recommend Kendra Young to the Commissioner's office for appointment to the BCESP Advisory Council.

Second: Nancy Williams seconded the motion.

Action: It was unanimously agreed recommend Kendra Young to the Commissioner's office for appointment to the BCESP Advisory Council.

Additionally, Kevin shared that June is Elder Abuse Awareness month and encouraged everyone wear purple to show support and consider sharing this on agency websites. A graphic is available in the email that Kevin sent to the Advisory Council.

OLD BUSINESS

Legal Status Eligibility Update

Ken shared an update on legal status eligibility for program enrollment, explaining that a new screening process will be piloted to verify eligibility while ensuring no barriers to enrollment. The process will involve collaboration with Butler County Job and Family Services to verify legal status through a series of questions rather than requiring specific documentation. An update will be provided at a future meeting.

Sherry commented that it would be best to apply the legal status screening to everyone versus individuals who are in question. Ken clarified that the screening will be universal for all new enrollments. Birth certificates will not be required. Michael asked if social security numbers will be requested. Ken confirmed that social security numbers are requested as part of the enrollment process. Emily asked how long it would take to hear back from JFS regarding verification of legal status for new enrollments and expressed concern about the burden on care managers and the Fast Track Home enrollment pace. Ken acknowledged the concerns and noted that very few referrals to JFS are anticipated.

NEW BUSINESS

Conditions of Participation (COP)/Service Specification Changes

Antoinette reviewed the changes to the service specifications and conditions of participation related to the active RFP for Home Care Assistance (HCA) and Transportation (see handouts for details). Key changes

include: Fast Track Home proposed as a separate program with its own contract (15-minute unit of service, October 1, 2026 start); single-provider assignment to senior buildings to reduce travel time; introduction of an average rate for HCA to reduce rate variability; new "go/no-go" requirement that providers must have 2 years of home health experience and a minimum of 5 clients for at least 90 days; new rounding principles for rates. DCI and background check requirements were also highlighted.

Michael Berding requested a motion to approve the service specification/conditions of participation changes related to the active RFP for Home Care Assistance (HCA) and Transportation.

Motion: Jennifer Heston-Mullins made a motion to approve the service specification/conditions of participation changes related to the active RFP for Home Care Assistance (HCA) and Transportation.

Second: Kevin Kurpieski seconded the motion.

Action: It was unanimously agreed to the service specification/conditions of participation changes related to the active RFP for Home Care Assistance (HCA) and Transportation.

UPLIFT Update

Shelby Stout, Cara Brown, and Emily Bolen (Best Point) presented the UPLIFT program and the launch of a new dementia-focused pilot program (see handout for details). The UPLIFT program is an in home program that serves older adults experiencing symptoms of anxiety, depression or both. A goal of the Memory Support Program pilot is to recognize individuals with dementia that are being missed by the Uplift program. Research revealed that 60% of Ohio residents do not qualify for the state's GUIDE program due to Medicare Advantage plans, creating a gap. The pilot will launch on July 1st and will include 20 clients and their caregivers sourced through Fast Track Home. An official diagnosis of dementia/cognitive impairment within the last year is required. A navigator (from Council on Aging) will work with the Fast Track Home team, going into hospitals and talking with discharge planners as well as meeting with the client's team, and a therapist from UPLIFT will provide in-home therapy. The navigator and therapist are both certified dementia specialists. The pilot will run for six months, and the program impact will be measured through pre- and post-surveys; interim and final reports will be produced.

CareDirector Update

Ken provided an informational update on the CareDirector platform, built on Microsoft Dynamics, which is used to manage ESP program operations, provider payments, and data reporting (see handout for details). Microsoft will end support for this platform in January 2029. Council on Aging has engaged a consulting firm to assess program needs, workflows, and available options for a replacement system. This transition is viewed as an opportunity to modernize technology, improve efficiencies, and potentially reduce costs. No action was required at this meeting; further updates will follow as the evaluation progresses.

ESP Advisory Council Hybrid Policy

Ken introduced a proposed hybrid meeting policy in response to a recent Ohio law change permitting remote participation in public body meetings. The policy is being drafted with legal counsel to ensure compliance with state requirements. Key procedural changes would include roll call voting during hybrid meetings. The policy is intended primarily as an emergency option (e.g., illness, inclement weather) to avoid meeting cancellations when quorum is at risk. The draft policy is expected to be presented for adoption at the next meeting.

Action: Ken to continue to work with legal counsel to draft hybrid policy to be approved by the Advisory Council at the September meeting.

HEARING THE PUBLIC

There were no individuals present from the public who wished to speak.

ADJOURNMENT

Michael Berding requested a motion to adjourn the meeting at 4:31 p.m.

Motion: Emily Liechty made a motion to adjourn.

Second: Sherry Lind seconded the motion.

Action: It was unanimously agreed to adjourn the meeting at 4:31 p.m.

NEXT MEETING

September 10, 2026



**Butler County ESP
Program and Financial Report
Quarter 2, 2026 (April - June 2026)**

Highlighted Findings

1. Census Trends

- A. Compared to last year (Quarter 2, 2025), census increased by 155 clients (from 2,586 to 2,741) or 5.99%.
- B. Compared to last quarter (Quarter 1, 2026), census increased by 49 clients (from 2,692 to 2,741) or 1.82%.

Note: Managed Enrollment ended in Butler County on November 10, 2025.

2. Fast Track Home

- A. Average length of stay has remained the same compared to Quarter 1, 2026 (52 days).
- B. New Enrollments increased from Q1, 2026 to Q2, 2026 (from 59 to 73).
- C. Total clients who transferred to ESP from FTH increased by 6 from Quarter 1, 2026 (from 19 to 25).

3. Financials

- A. Total Levy Revenue: The amount projected to be drawn down from the levy is \$15.3 million through the second quarter, and there is no variances as compared to budget.
- B. Total Expenses: The expenses projected as of the second quarter are \$15.9 million as compared to \$15.9 million in the budget. The variance is over budget by \$5,887 or 0%.
- C. Purchase Services: The projected purchased services expenses are under by \$42,057 or 0.4% as compared to budget.

Quarter-End Census by Program

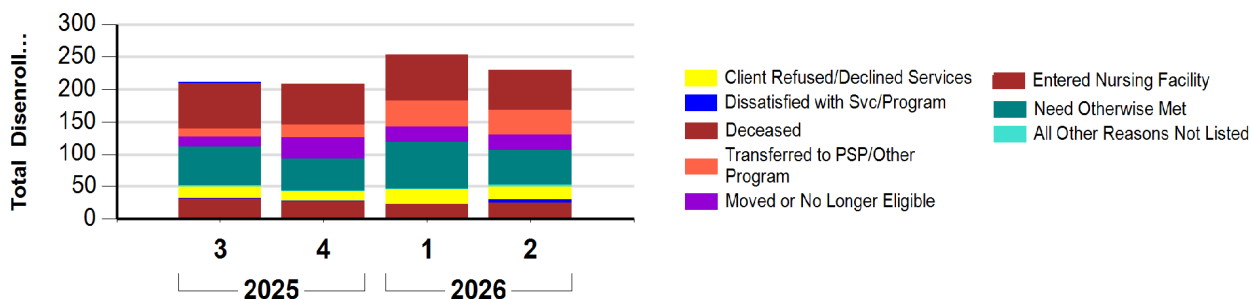
Year	2025		2026	
Quarter	3	4	1	2
ESP	2,600	2,634	2,692	2,741
FTH	8	31	38	45
Medicaid Programs	1,640	1,702	1,526	1,594
Passport	454	489	449	431
Assisted Living	133	148	112	108
Molina	398	441	455	500
Anthem			310	334
Buckeye			2	2
CareSource			198	219
Aetna	655	624	0	0

Quarter-End Census, New Enrollments, and Disenrollments

Year	2025		2026	
Quarter	3	4	1	2
Quarter-End Census	2,600	2,634	2,692	2,741
New Enrollments	226	239	309	271
Disenrollments	209	209	253	230

Disenrollment Outcomes

Year	2025		2026	
Quarter	3	4	1	2
Client Refused/Declined Services	17	15	22	19
Deceased	69	62	70	62
Dissatisfied with Svc/Program	1	1	0	5
Entered Nursing Facility	31	27	23	25
Moved or No Longer Eligible	15	34	24	23
Need Otherwise Met	61	49	73	54
Transferred to PSP/Other Program	13	20	40	38
All Other Reasons Not Listed	2	1	1	4
Total	209	209	253	230

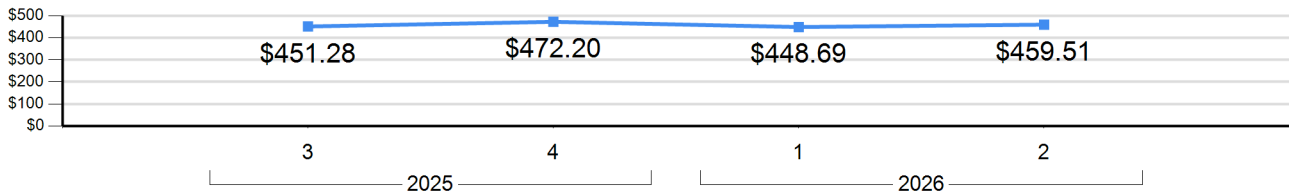


Butler County ESP

Quarter 2, 2026 (April - June 2026)

TRADITIONAL ESP SERVICE TRENDS

Average Monthly Cost per Client



Distinct Clients Served by Service Group¹

Year	2025		2026	
Quarter	3	4	1	2
Adult Day Service	12	14	14	14
Consumer Directed Care	233	214	211	204
Electronic Monitoring Systems	1,479	1,472	1,523	1,573
Home Care Assistance	940	952	982	1,005
Home Delivered Meals	1,523	1,579	1,642	1,698
Home Medical Equipment	102	82	94	77
Home Modification	34	40	49	55
Laundry Service	36	41	45	55
Other Services	236	241	253	257
Transportation	191	198	198	190
All Services (Unduplicated)	2,809	2,846	2,942	2,968

Units Billed by Service Group *Please see the notes page for unit of measure descriptions by service.*

Year	2025		2026	
Quarter	3	4	1	2
Adult Day Service	250	256	173	223
Consumer Directed Care	20,080	18,425	17,639	18,154
Electronic Monitoring Systems	4,253	4,192	4,340	4,514
Home Care Assistance	25,332	25,445	25,565	26,228
Home Delivered Meals	97,056	102,260	99,157	106,877
Home Medical Equipment	182	162	154	139
Home Modification	35	44	52	59
Laundry Service	392	396	472	592
Other Services	1,145	1,260	1,280	1,423
Transportation	2,042	2,069	2,178	2,337

Dollars Paid by Service Group (Purchased Services)

Year	2025		2026	
Quarter	3	4	1	2
Adult Day Service	\$31,916	\$25,994	\$17,989	\$22,180
Consumer Directed Care	\$366,038	\$385,611	\$297,494	\$309,505
Electronic Monitoring	\$89,574	\$89,014	\$93,726	\$98,963
Home Care Assistance	\$711,850	\$736,160	\$729,421	\$752,062
Home Delivered Meals	\$1,087,162	\$1,167,079	\$1,138,989	\$1,229,060
Home Medical Equipment	\$36,115	\$34,708	\$30,318	\$31,873
Home Modification	\$44,182	\$71,710	\$72,527	\$69,460
Laundry Service	\$12,281	\$12,920	\$14,336	\$19,010
Other Services	\$101,932	\$136,777	\$169,126	\$124,947
Transportation	\$112,855	\$108,248	\$111,151	\$116,379
All Services	\$2,593,904	\$2,768,221	\$2,675,076	\$2,773,440

Respite Services are included in Other Services. In Q2 2026, two clients received 14 nights of overnight care totaling \$6,175, compared with two clients who received 12 nights totaling \$4,900 in Q1 2026. In Q4 2025, eleven clients received respite services totaling \$5,828, and in Q3 2025, eight clients received services totaling \$18,170.

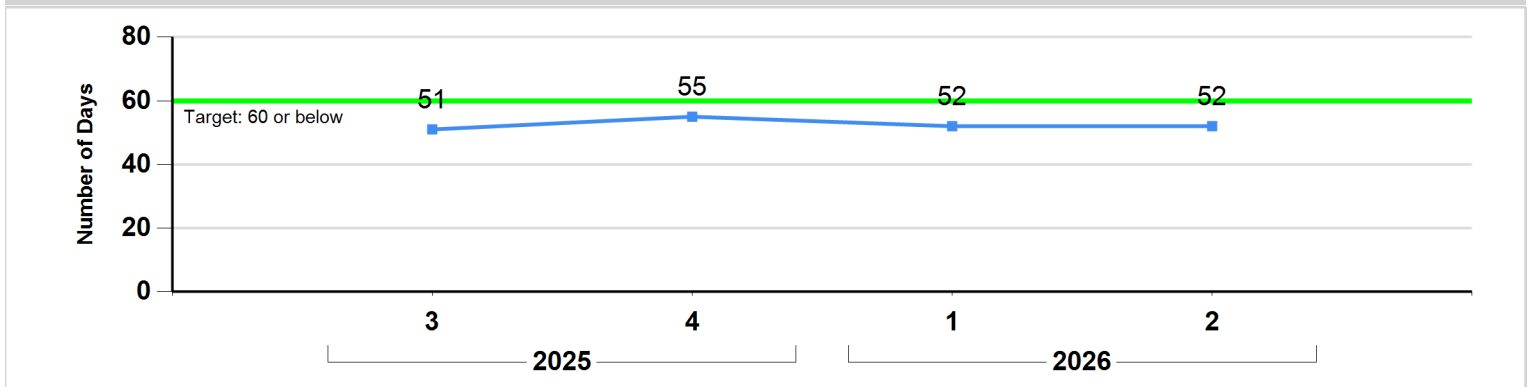
Total Clients Served, New Enrollments, Disenrollments

	2025		2026	
	Quarter 3	Quarter 4	Quarter 1	Quarter 2
New Enrollments	20	39	59	73
Disenrollments	22	18	51	65
Clients Transferred to ESP	12	10	19	25
	54.55%	55.56%	37.25%	38.46%

Enrollment by Setting

	2025		2026	
Enrollment Setting	Quarter 3	Quarter 4	Quarter 1	Quarter 2
Skilled Nursing Facility Enrollment	8	10	21	21
Community Enrollment	1	2	6	15
Hospital Enrollment	10	23	28	31
Spousal Meals	1	4	4	5
Not Captured	1	0	1	1
Total	20	39	59	73

Average Length of Stay



Butler County ESP FTH
Quarter 2, 2026 (April - June 2026)
FAST TRACK HOME SERVICE TRENDS

Distinct Clients Served by Service Group

Year	2025		2026	
Quarter	3	4	1	2
Electronic Monitoring Systems	5	6	15	30
Home Care Assistance	9	18	34	38
Home Delivered Meals	16	26	51	60
Home Medical Equipment	6	9	12	17
Home Modification	1	5	8	11
Laundry Service	0	0	1	1
Transportation	7	6	4	4
All Services (Unduplicated)	32	39	69	86

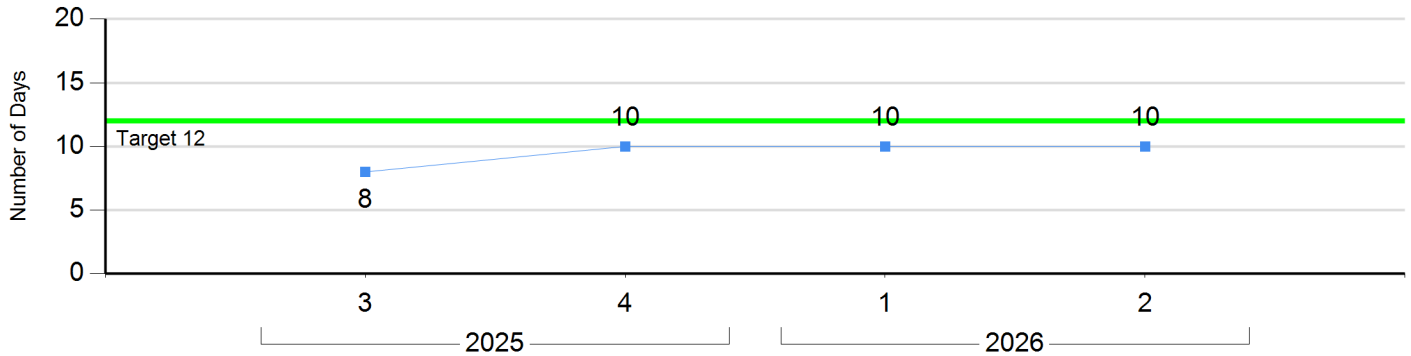
Units Billed by Service Group *Reference: Please see page 9 for unit of measure descriptions by service.*

Year	2025		2026	
Quarter	3	4	1	2
Electronic Monitoring Systems	9	7	20	46
Home Care Assistance	77	140	281	319
Home Delivered Meals	280	665	1,417	1,734
Home Medical Equipment	11	21	24	29
Home Modification	1	5	9	11
Laundry Service	0	0	4	7
Transportation	34	27	11	15

Dollars Paid by Service Group (Purchased Services)

Year	2025		2026	
Quarter	3	4	1	2
Electronic Monitoring Systems	\$178	\$147	\$383	\$914
Home Care Assistance	\$2,147	\$4,037	\$8,040	\$9,203
Home Delivered Meals	\$2,762	\$6,831	\$14,628	\$18,958
Home Medical Equipment	\$638	\$1,399	\$1,689	\$2,206
Home Modification	\$3,250	\$2,625	\$5,405	\$6,880
Laundry Service	\$0	\$0	\$182	\$182
Transportation	\$1,794	\$1,319	\$674	\$835
All Services	\$10,768	\$16,358	\$31,001	\$39,178

Average Number of Days from Intake Call to the Enrollment Assessment¹



Home Care Provider Network Referrals and Capacity

Year	Quarter	#Clients in Need of HCA & CDC or AddnAide	#Clients Not Matched with a Provider	% of Clients Not Matched with a Provider	% of Clts Receiving Traditional HCA	% of Clts Receiving CDC or AddnAide
2025	3	1,418	26	2%	78%	20%
2025	4	1,342	61	5%	75%	20%
2026	1	1,414	61	4%	79%	17%
2026	2	1,433	86	6%	80%	14%

Home Delivered Meals - Client Satisfaction Survey Results

Year	2025		2026	
Quarter	3	4	1	2
Overall Satisfaction	98.57%	99.25%	98.95%	98.31%
Good Choice of Meals Available	95.20%	98.00%	96.63%	96.07%
Distinct Clients Surveyed	651	638	632	648

Medical Transportation - Client Satisfaction Survey Results

Year	2025		2026	
Quarter	3	4	1	2
Overall Satisfaction	99.08%	98.53%	98.58%	97.84%
Service Returns Client Home Promptly	97.50%	98.46%	98.11%	98.28%
Distinct Clients Surveyed	121	134	182	116

Home Care Assistance - Client Satisfaction Survey Results

Year	2025		2026	
Quarter	3	4	1	2
Overall Satisfaction	97.89%	96.58%	96.57%	95.80%
Aide is Dependable	97.40%	95.34%	94.64%	94.13%
Distinct Clients Surveyed	455	450	455	457

Referrals				
Year	2025	2025	2026	2026
Quarter	Q3	Q4	Q1	Q2
Number of Members Assisted	17	3	14	12
Over the Counter (OTC)	15	1	12	9

Number of Qualified Customers to Receive Service through Insurance				
Year	2025	2025	2026	2026
Quarter	Q3	Q4	Q1	Q2
Emergency Response Service	6	1	5	2
Medical Transportation (Estimated Average)	11	3	14	11

Total Cost Savings by Quarter				
Quarter _ Year	Q3_2025	Q4_2025	Q1_2026	Q2_2026
Total Cost Savings(as of qtr. end date)	\$5,100	\$1,200	\$5,700	\$3,900

Total Annual Cost Savings	2025	2026
	\$27,000	\$9,600



Butler County ESP
Quarter 2, 2026 (April - June 2026)
FINANCIALS: Based on Actual and Projected Revenue & Expenses as of June 30, 2026

	Annual Projected	Annual Budget	Budget Variance	Percent Budget Variance
Revenue				
Tax Levy Appropriations	\$15,253,837	\$15,253,837	(\$0)	0.0%
Federal and State Funding				
Title III B Supportive	4,389	6,252	(1,863)	-29.8%
Title III C2 Home Delivered Meals	134,311	68,674	65,637	95.6%
Nutrition Services Incentive Program (NSIP)	60,129	87,427	(27,297)	-31.2%
Title III E Caregiver Support	80,156	100,541	(20,385)	-20.3%
State Funding (Senior Community Services, HDM, Alzheimer's)	40,343	71,960	(31,617)	-43.9%
Private Grant (H.B. E.W. & F.R. Luther Charitable Foundation)	12,306	0	12,306	100.0%
Other Revenue Sources (Interest)	50,013	46,801	3,211	6.9%
Client Contributions				
Client Donations	9,687	6,118	3,570	58.4%
Client Cost-share	247,196	244,870	2,326	0.9%
Total Revenue	\$15,892,366	\$15,886,479	\$5,887	0.0%
Expenses				
Operating Expenses				
COA Administrative	\$1,039,687	\$1,039,302	(\$385)	0.0%
Intake & Assessment	351,826	388,265	36,439	9.4%
Fast Track Home Case Management	242,087	244,307	2,220	0.9%
Case Management	2,680,421	2,594,203	(86,218)	-3.3%
Total Operating Expenses	\$4,314,022	\$4,266,078	(\$47,944)	-1.1%
Purchased Services				
Home Care Assistance	\$3,070,972	\$3,085,894	\$14,922	0.5%
Consumer Directed Care	1,284,755	1,593,361	308,607	19.4%
Respite Services	25,257	20,000	(5,257)	-26.3%
Laundry Service	78,017	47,593	(30,424)	-63.9%
Independent Living	301,206	314,157	12,950	4.1%
Home Medical Equipment	116,823	136,780	19,956	14.6%
Electronic Monitoring	410,308	374,665	(35,643)	-9.5%
Minor Home Modifications	242,900	288,899	45,999	15.9%
Major Housecleaning	23,240	22,818	(422)	-1.9%
Pest Control	36,837	6,436	(30,401)	-472.4%
Home Delivered Meals	5,060,430	4,730,411	(330,019)	-7.0%
Adult Day Service	126,759	202,486	75,727	37.4%
Adult Day Transportation	23,464	17,979	(5,485)	-30.5%
Medical Transportation	469,303	494,604	25,301	5.1%
Non Medical Transportation	93,073	69,318	(23,755)	-34.3%
Behavioral Health	* 215,000	215,000	0	0.0%
Gross Purchased Services	\$11,578,344	\$11,620,401	\$42,057	0.4%
Gross Program Expenses	\$15,892,366	\$15,886,479	(\$5,887)	0.0%
Client Census	** 2,960	2,822	(138)	-4.9%
Cost of Services per Client	\$353.51	\$353.12	(\$0.39)	-0.1%

* Behavioral Health projected costs reflect the 2025 and 2026 program years

** Projected year end census

1. Census Trends

- A. Quarter-End Census by Program is a client count based on a one-day snapshot of clients with a status of 'Enrolled' or 'Suspended' on the last day of the quarter. It is used as an approximation of how many clients are being served on any given day.
 - 1. The Service Trends section shows the client count based on billing data. This shows the number of clients whom services were delivered and invoiced. Given these differences, the quarter-end census and the client count for all services will not match.
- B. New Enrollments are calculated by taking the total number of clients who have an enrollment date during the quarter and an approved care plan.
- C. Disenrollment Outcomes
 - 1. All Other Reasons Not Listed includes: Dissatisfied with Service/Program, Refused Cost, Share/Verification, Health/Safety, and Unable to Meet Client Need.
 - 2. Client Non-Compliant includes: Declined Call/Visit, Delinquent Balance, Refused, Transfer to Passport/Other Program and Unable to Contact.
 - 3. Adding the difference between *New Enrollments* and *Disenrollments* in a given quarter to the previous *Quarter-end Census* may result in a discrepancy due to the timing of census reporting and back dating client enrollments and disenrollments.

2. Service Trends

- A. Average Monthly Cost per Client is based on the average monthly cost of Intake and Assessment, Administration, Care Management and Provider Services divided by the quarter-end census.
- B. Clients Served by Service Group is based on billing data. These numbers represent the unduplicated client counts within each service group and overall. The All Services client count will not equal the sum of the service group subtotals because many clients receive more than one service.
- C. Home Care includes homemaking, personal care, companion, and respite services.
- D. Other Services includes Environmental Services, Independent Living Assistance, Behavioral Health Services, Non-Medical Transportation, Adult Day Transportation and Caregiver-Respite.
- E. Dollars Paid by Service Group represents the total from the financial system. Clients Served and Units Billed represent when service was provided, dollars paid represents when services were paid.
 - 1. Laundry Services: We are currently reviewing the client data that we have received from the vendor for the new laundry service we are implementing in the county.

3. FTH Census Trends

- A. Clients Enrolled in ESP is calculated by taking the clients who disenrolled from Fast Track Home within the quarter then determining the clients who have an active registration with the traditional ESP.
- B. Community Enrollment may include emergency referrals to ESP FastTrack service such as: Community Paramedicine, APS referral or other agency referral for FTH specific services.

4. FTH Service Trends

- A. Other Services includes Pest Control.

5. Unit of Measure Descriptions by Service

- A. Adult Day - Number of Days
- B. Consumer Directed Care - Number of Hours
- C. Electronic Monitoring - Number of Months
- D. Home Care - Number of Hours
- E. Home Delivered Meals - Number of Meals
- F. Medical Transportation - Number of Trips

- 6. **N/A**: This is displayed on a case-by-case basis, but is most frequently related to a rate or unit change. The metric should display data in subsequent quarters after the change has taken effect.

7. Benefit Cost Savings:

OTC Medicare cards help cover the cost of over-the-counter drugs for seniors enrolled in certain Medicare Advantage plans. Not every Medicare Advantage plan offers this benefit, and limitations vary between the plans that do.

Butler County Program Update Report September 2026

Adult Day Services (ADS)

360 Total Care self-terminated their ESP ADS contract effective 6/15/26

Northwest Adult Services on hold for new referrals effective 3/25/26 due to ownership change.

Emergency Monitoring Systems (EMS)

No changes since the last report.

Environmental Services (ENVIR)

No changes since the last report.

Home Care Assistance (HCA)

COA has terminated the ESP contracts for Quality Care and Comfort & Care Home Health Agency. Both of these agencies are under the same ownership. These terminations were due to a contract violation. All clients have been transitioned to other eligible HCA providers.

Request for Proposal (RFP) awards have been sent regarding new HCA contracts which will be in effect 10/1/26. Please see the 2026 RFP Awarded Services grid below showing a breakdown of awarded businesses by service.

Home Delivered Meals (HDM)

No changes since the last report.

Senior Farmers Market Nutrition Program (SFMNP)

Butler County was awarded \$14,050 to provide \$50 benefits to 281 recipients. As of August 24, 2026, recipients have redeemed \$4,927.21 of the total funding, representing approximately 35% of the award. Outreach efforts to recipients who have not used any of their benefits include 2 emails, phone calls, mailed letters, and contact from COA staff for recipients who are Council on Aging clients. The email outreach also includes a survey designed to identify barriers that may be affecting benefit redemption. The program ends on November 30, 2026; however, most markets close in September.

Home Medical Equipment (HME)

Janz Medical Supply lowered its Home Medical Equipment rates to remain competitive. The proposed rates were approved, resulting in substantial county savings—for example, 60.3% on a rollator walker and 63.6% on a bariatric 3-in-1 commode. The new rates take effect October 1, 2026.

Janz Medical Supply has a new President. A meeting was held on August 14th to meet the new staff. The new staff members will receive training and education. We will also share best practices on delivering the best quality of service for the clients.

Independent Living Assistance (ILA)

No changes since the last report.

Minor Home Modification (MHM)

No changes since the last report.

Transportation

Request for Proposal (RFP) awards have been sent regarding new Transportation contracts which will be in effect 10/1/26. Please see the 2026 RFP Awarded Services grid below showing a breakdown of awarded businesses by service.

2026 Request for Proposals (RFP) Awarded Services in Butler County

Providers in **bold** must first successfully complete a pre-certification review and CareDirector training with our Business Relations team to ensure they can meet program requirements before being activated for service referrals.

ESP Home Care Assistance (HCA)

A Miracle Home Care Co.	Addus HealthCare, Inc. dba Arcadia Home Care & Staffing	Always There Healthcare, LLC dba Always There Homecare	AnswerCare LLC dba Help at Home
Extended Family Home Health Services, LLC	First Community Health Services, LLC	Interim HomeStyles of Greater Cincinnati, Inc. dba Interim HealthCare	LCD Agency Services
LHC Group Inc. dba Assisted Care by Black Stone	Liberty Home Care	Morris Helping Hands, LLC	Nova Home Care Co.
Prime Home Care, LLC dba Help at Home	James Annalee, Inc. dba Right at Home	SH of Southern Ohio, LLC dba Senior Helpers of Greater Cincinnati	Superior Home Care, Inc.
Vigma Enterprises, LLC dba Soothing Heart's Home Health Care			

FastTrack Home (FTH) Home Care Assistance (HCA)

A Miracle Home Care Co.	Addus HealthCare, Inc. dba Arcadia Home Care & Staffing	Always There Healthcare, LLC dba Always There Homecare	First Community Health Services, LLC
Interim HomeStyles of Greater Cincinnati, Inc. dba Interim HealthCare	LCD Agency Services	LHC Group Inc. dba Assisted Care by Black Stone	Liberty Home Care
Morris Helping Hands, LLC	Nova Home Care Co.	James Annalee, Inc. dba Right at Home	SH of Southern Ohio, LLC dba Senior Helpers of Greater Cincinnati
Vigma Enterprises, LLC dba Soothing Heart's Home Health Care			

ESP Transportation

Transport-U Transportation, LLC	Valley Transport LLC	MedaCare Transportation Inc
Oxford Senior Citizens, Inc.	Warren County Community Services	Partners in Prime
Cincinnati Medical Transport		

Maximum Reimbursement Rates for Butler County 10/1/26-9/30/27

Service	Max Rate	Unit of Measure
Adult Day Service - Transportation	\$55.09	One Way Trip
Adult Day Service - Enhanced	\$69.28	Per 1/2 Day
Adult Day Service - Intensive	\$83.47	Per 1/2 Day
Consumer Directed Care	\$3.75	Per 15 Min
Electronic Monitoring System (Med Dispenser)	\$20.00	Per 1/2 Month
Home Delivered Meals (Mechanically Altered)	\$15.58	Per Meal
Home Medical Equipment (Electric Hospital Bed)	\$2495.00	Per Unit
Home Care Assistance	\$8.50	Per 15 Min
Independent Living Assistance	\$15.89	Per 15 Min

2026 Provider Monitoring Schedule

BUTLER COUNTY ESP PROVIDER MONITORING SCHEDULE - 2026 (Please find below the list of Butler County Providers of ESP Services and the tentative dates for annual review for 2026.)		
Butler County ESP Providers	Review Type	Review Tentative Date
101 Mobility	Bi-Ennial	9/9/2026

A Best Home Care	Annual	9/15/2026
A Miracle Home Care	Annual	8/20/2026
Active Day Cincinnati	Annual	1/22/2026
Always There Healthcare	Annual	5/13/2026
Amaramedical Health Care Services	Annual	1/12/2026
Answer Care dba Help at Home	Annual	7/8/2026
Arrow Heating, Cooling, and Home Maintenance	Annual	10/26/2026
Bayley Adult Day	Annual	8/21/2026
Comfort and Care Home Health Agency	Annual	9/4/2026
Prime Home Care dba Help at Home	Annual	1/13/2026
Home Care by Blackstone	Annual	2/17/2026
Interim HomeStyles of Greater Cincinnati	Annual	8/20/2026
Janz Medical Supply	Annual	10/7/2026
Jewish Family Services	Annual	3/11/2026
LCD Home Health Agency	Annual	7/13/2026
LifeSpan	Annual	11/12/2026
Meda-Care Transportation	Bi-Ennial	7/16/2026
Northwest Adult Day Service	Annual	10/20/2026
Nova Home Care Company	Annual	10/2/2026
Otterbein Lebanon ADS	Annual	6/17/2026
Oxford Senior Citizens	Annual	4/9/2026
Oxford Senior Community ADS	Annual	4/9/2026
Partners in Prime dba MOW of Butler County	Annual	6/10/2026
Senior Helpers of Southern Ohio	Annual	8/20/2026
Stateline Medical Equipment	Bi-Ennial	5/27/2026
Transport-U	Bi-Ennial	9/3/2026
Tri-State Maintenance	Bi-Ennial	6/4/2026
Warren County Community Services	Annual	2/10/2026

Wesley Community Services dba MOW of SW OH & N KY	Annual	3/12/2026
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Proposed 2025 Request for Proposal (RFP) Schedule

COA is publishing the following RFPs during 2026:

- RFP 001-26: ESP Transportation Services was posted 4/15/26, with proposals to be submitted by Noon on 5/27/26. Proposals went through the RFP evaluation process, and awards for services starting 10/1/26 have gone out.
- RFP 002-26: ESP/FTH Home Care Assistance Services was posted 4/15/26, with proposals to be submitted by Noon on 5/27/26. Proposals went through the RFP evaluation process, and awards for services starting 10/1/26 have gone out.

We will continue to monitor client service needs as the year progresses to determine if any additional RFPs need to be published this year.

The RFP evaluations will have 3 categories:

- **Financial Analysis and Stability:** Proposals will be scored on their agency's demonstration of financial stability.
- **The Organization and Capabilities Overview:** Focus will include- emergency preparedness, quality improvement and service delivery to meet the changing needs of older adults. Proposals demonstrating a county presence will receive additional scoring.
- **Pricing:** Does the Proposal demonstrate competitive pricing with respect to other proposals received?

Virtual Meeting Policy

Butler County ESP Advisory Council

INTRODUCTION

Ohio Revised Code Section 121.221 allows certain public bodies to adopt a policy that permits members to attend and hold meetings virtually. This document is the Butler County ESP Advisory Council's virtual meeting policy under R.C. 121.221(B)(3). It explains the procedures and requirements for holding virtual meetings.

DEFINITIONS

For purposes of this policy, the following terms have the meanings listed below:

“Virtual Meeting” means a formal meeting of the Butler County ESP Advisory Council that is held fully or partly by video conference or similar electronic technology.

“Nonroutine Expenditure” means any significant cost or expense that is not part of the regular, ongoing operating expenses of ESP or the Senior Services Levy and that has not been previously budgeted by the Butler County ESP Advisory Council and/or Board of County Commissioners.

POLICY

Section 1. Calling a Virtual Meeting

To call a Virtual Meeting, the Butler County ESP Advisory Council must follow the notice requirements in Section 2. Members may inform the Chair or designated COA representative that they intend to attend virtually no later than forty-eight (48) hours before the meeting, except in an emergency. An emergency includes, but is not limited to, a medical or family emergency, natural disaster, or an unavoidable or unexpected personal or business conflict that prevents a member from attending in person. The Chair or designated COA representative may decide whether other circumstances qualify as an emergency under this provision.

The Butler County ESP Advisory Council intends to hold all meetings in person unless a member needs to attend virtually, or circumstances warrant a virtual meeting. Virtual Meetings may not be held, and members may not attend virtually, when any of the following matters are being considered:

- Nonroutine Expenditure; or
- Proposing or voting on a tax, levy issue, or increase recommendation

Section 2. Notice of Virtual Meetings

Meeting schedules, documents, agendas, locations, and virtual access information must be posted on COA's website at least seventy-two (72) hours before the meeting for members of the public

who wish to participate. In an emergency, notice must be provided as soon as reasonably feasible.

Section 3. Public Access to Virtual Meetings

If a Virtual Meeting is called, the public must have access to the meeting. Council on Aging (COA) must provide a public link or access code so the public may attend or otherwise access the Virtual Meeting. The public must be able to observe and hear the members' discussion and deliberations, whether members participate in person or electronically.

Section 4. Virtual Meeting Roll Call Vote

All votes taken during a Virtual Meeting must be by roll call vote unless there is a motion for unanimous consent. If there are no objections to the motion and the vote is unanimous, the meeting minutes must reflect how members voted, including any abstentions.

Section 5. Application of Law

This policy does not limit the Butler County ESP Advisory Council's obligation to comply with the Open Meetings Act, including R.C. 121.22 and R.C. 121.221. The Butler County ESP Advisory Council may amend this policy at any time.

Section 6. Effective Date and Revisions

Effective Date: 11/1/2026

Approved by the Butler County ESP Advisory Council on: [Date]

Butler County Elderly Services Program
Draft Budget
January 1, 2027 - December 31, 2027

				<u>% Change</u>	
	<u>2027 Proposed</u>	<u>2026 Budget</u>	<u>2026</u>	<u>2027 Budget</u>	<u>2027 Budget</u>
	<u>Budget</u>		<u>Projected</u>	<u>to 2026</u>	<u>to 2026</u>
				<u>Budget</u>	<u>Projected</u>
Revenue					
Butler County Levy					
Levy Appropriations	17,282,661	\$ 15,253,837	\$ 15,253,837	13.3%	13.3%
Total County Levy Funding	<u>17,282,661</u>	<u>15,253,837</u>	<u>15,253,837</u>	<u>13.3%</u>	<u>13.3%</u>
Client Cost-share	267,917	244,870	247,196	9.4%	8.4%
Client Donations	9,622	6,118	9,687	57.3%	-0.7%
Title III and State Funding	589,608	334,853	331,633	76.1%	77.8%
Interest Income	<u>52,074</u>	<u>46,801</u>	<u>50,013</u>	<u>11.3%</u>	<u>4.1%</u>
Total Revenue	18,201,883	\$ 15,886,479	\$ 15,892,366	14.6%	14.5%
Expenses					
Client Services					
Intake & Assessment	399,685	388,265	\$ 351,826	2.9%	13.6%
Care Management	3,014,202	2,594,203	2,680,421	16.2%	12.5%
Fast Track Home CM	275,757	244,307	242,087	12.9%	13.9%
Provider Services	<u>13,321,460</u>	<u>11,620,401</u>	<u>11,578,344</u>	<u>14.6%</u>	<u>15.1%</u>
Total Client Services	<u>17,011,105</u>	<u>14,847,176</u>	<u>14,852,678</u>	<u>14.6%</u>	<u>14.5%</u>
COA Administration	<u>1,190,777</u>	<u>1,039,302</u>	<u>1,039,687</u>	<u>14.6%</u>	<u>14.5%</u>
Total Expenses	<u>18,201,883</u>	<u>\$ 15,886,479</u>	<u>\$ 15,892,366</u>	14.6%	14.5%

Average Daily Census for 2027 is projected to increase by 9.2% from 2026 year end Projections
A 2% contingency is added to Provider Services account for deviations in client enrollment.

Budget Highlights
For the Butler County Elderly Services Program
For the Program Year January 1, 2027 – December 31, 2027

Client Census:

- Program year 2026 – is projected to end with a census of 2,960 (Fast Track 50 clients and Traditional ESP 2,910 clients). This represents a net increase in growth of 295 clients (or 11.1%) for the year. We estimate the total clients served to be 3,872.
- Program year 2027 – is projected to end with a census of 3,232 (Fast Track 50 clients and Traditional ESP 3,182 clients). This represents a net increase in growth of 272 clients (or 9.2%) for the year. We estimate the total clients served to be 4,293.

Tax Levy Revenue:

- The amount of Tax levy appropriations needed in 2027 is \$17.3 million, which is an increase of \$2 million or 13.3% when compared to the 2026 projected appropriations.

Client Cost-share:

- Client Cost-share is budgeted to be \$267,917 in 2027 and is an increase of \$20,721 or 8.4% from the \$247,196 projected for 2026.

Client Donations:

- Donations are collected for home delivered meals. Donations are budgeted to be \$9,622 for 2027, which is a decrease of \$65 compared to \$9,687 projected for 2026.

Interest Income:

- Interest income is budgeted to be \$52,074 in 2027, which is \$2,061 higher than our current projected amount of \$50,013 for 2026.

Title III and State Funding:

- Traditional Title III funding is expected to remain at last year's award levels. Program year 2026 reflects lower revenue because a significant portion of 2026 funding was shifted to Q4 of calendar year 2025 to offset levy expenses. Available 2027 funding is projected to increase by \$257,975 compared to the 2026 projection, after a small portion is shifted to 2026 to offset levy expenses.

Provider Services:

- The budget for provider services assumes no change to the current service package offered. We are projecting growth of \$1,743,116 or 15.1% in this category when compared to current spending projection.

Intake & Assessment:

- Spending is projected to grow to \$399,685 in 2027, which is an increase of \$47,859, or 13.6% from the 2026 projected spending. Budget amount is from the 2027 budget submitted by Lifespan.

Care Management:

- Care management is budgeted at \$3,014,202 for 2027, an increase of \$333,781, or 12.5%, compared to the 2026 projection. The budget is based on the per-member-per-month (PMPM) rate in COA's contract with Lifespan. For 2027, the PMPM rate is \$78.43, and the budget is calculated by multiplying the rate by the client census, with an additional 1% included for half-month billing. The budget also includes \$20,000 to continue the Uplift program pilot expansion.

FastTrack Home/Care Transitions:

- Spending is budgeted to be \$275,757, which is an increase of \$33,670, or 13.9% as compared to our current projection for 2026. We are projecting our Fast Track Home client census to remain consistent at 50 clients per month in 2027 as we have seen steady growth in this service throughout 2026.

COA Administration:

- Administration is based on a 7% rate of the combined services of intake, care management, fast track home, and provider services. COA's contract with Butler County was renewed with an expiration date of 9/30/2027.