

(A) Purpose

To provide education and support to families and caregivers of clients with Alzheimer’s disease and related dementias. To help clients remain at home longer.

(B) Provider Requirements

The agency must have a demonstrated expertise in Alzheimer’s disease/other dementias and caregiver education.

(C) Core Services

(1) **Core Telephone Helpline:** a single state-wide toll-free phone number allows callers to have an initial discussion of needs. Contact information is forwarded to the local Alzheimer Association. The Alzheimer Association chapter contacts the caller and provides local information and support service for families, professionals and the general public.

- a. Unit of Service: 1 Contact. Calls originating from a care recipient or caregiver residing in Butler, Clinton, Clermont, Hamilton or Warren County are eligible for reimbursement. The unit rate must include administration and documentation costs.

(2) **Core Support Groups:** groups of caregivers and others who share information and provide support to one another.

- a. Unit of Service: 1 Session per Participant. The unit rate must include administration, travel and documentation costs.
- b. Documentation requirements:
 - i. Sign-in Sheet
 - ii. Date of the session
 - iii. Start and end time
 - iv. Facilitator name
 - v. Name of participants
- c. SAMS Registration: Individual consumer registry is required for the caregiver and the care recipient. (See Attachment 24 for Title III Caregiver Reporting Procedures)

- (3) **Core Family Education:** educational programs for caregivers of people with Alzheimer’s disease.
 - a. Unit of Service: 1 Session per Primary Caregiver. The unit rate must include administration, travel and documentation costs.
 - b. Documentation requirements:
 - i. Mode by which the session was conducted (i.e., telephone, mail/e-mail, home-visit, office-visit, walk-in, etc.)
 - ii. Date of the session
 - iii. Name of staff/volunteer providing the education
 - iv. Name of current consumer, caregiver, and family of older adult or public inquirer
 - c. SAMS Registration: Individual consumer registry is required for the caregiver and the care recipient. (See Attachment 24 for Title III Caregiver Reporting Procedures)

- (4) **Core Public Education:** educational programs and materials geared toward the general public.
 - a. Unit of Service: 1 Session. The unit rate must include administration, travel and documentation costs.
 - b. Documentation requirements:
 - i. Date of the session
 - ii. Name of staff/volunteer providing the education
 - iii. Name of participants
 - iv. Education overview/agenda

- (5) **Core Safe Return:** a national program that helps people with dementia return home safely if they become lost.
 - a. Unit of Service: 1 Enrollment. The unit rate must include administration, travel and documentation costs.
 - b. Documentation requirements:
 - i. Date of the enrollment
 - ii. Name of consumer, caregiver, and family of older adult
 - iii. Name of staff/volunteer person providing the education
 - c. SAMS Registration: Individual consumer registry is required for the caregiver and the care recipient. (See Attachment 24 for Title III Caregiver Reporting Procedures)

(6) **Core Care Consultation:** a program that helps people navigate the difficult decisions and uncertainties that people with Alzheimer’s or other dementia and their families face at every stage of the disease Care Consultation can include the BRI Care Consultation Program, Care Consultation 1 & 2 (used by the Alzheimer’s Association).

- a. Unit of Service: 1 Contact. The unit rate must include administration, travel and documentation costs.
- b. Documentation requirements:
 - i. Agenda/Discussion items
 - ii. Date of the session
 - iii. Start and end time
 - iv. Facilitator name
 - v. Name of participants
- c. SAMS Registration: Individual consumer registry is required for the caregiver and the care recipient. (See Attachment 24 for Title III Caregiver Reporting Procedures)

(D) Supervisory Requirements

Staff and volunteers of the agency must be supervised by an individual with demonstrated experience and expertise in Alzheimer’s/dementia, caregiving strategies and family systems.

(E) Reporting

Billing as required in the specified electronic billing system as outlined in the COA NAPIS Manual.

(F) Consumer Contributions

This service is exempt from Rule 173-3-07 Consumer Contributions: Section (C) - Cost Sharing. The provider may solicit and accept voluntary contributions as outlined in Rule 173-3-07 Consumer Contributions: Section (B) – Voluntary Contributions.